

AGENDA

**REGULAR MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Thursday
June 19, 2025**

7:00 pm MDT

Via Zoom Meeting
<https://us02web.zoom.us/j/81644095815>

And at

**346 Augusta Drive
Arco, Idaho**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The agenda of the Board will be prepared by the Clerk of the Board in consultation with the Chairperson and the Administration. The agenda and supportive information/documents will be provided to each Director prior to each scheduled meeting.

The order of business will be determined by the Chairperson of the Board with input from the other Directors and the Head of School. The Board may alter the order of business at any time and/or amend the agenda as appropriate and pursuant to the requirements and limitations of the Idaho Code.

Patrons or citizens wishing to present matters to the Board must contact the Clerk of the Board, the Head of School, or any Board member at least five (5) days prior to the scheduled meeting to allow sufficient time for the matter to be placed upon the agenda. The Board may decline to hear any matter at its discretion.

Unscheduled matters from the public and patrons may be heard during the Oral Communications portion of the meeting at the discretion of the Directors. However, decisions on such matters may be tabled until the next meeting of the Board. Alternatively, the Board may choose to advance such items on the agenda via agenda amendment and/or make decisions on unscheduled items or matters via agenda amendment when it is in the best interest of the LEA to do so. Anyone wishing to address the Board with an unscheduled topic should sign in with the Clerk of the Board prior to the start of the meeting. The Board may choose not to hear any item desired to be addressed by a member of the public due to such considerations of limited time and/or appropriateness of such topic in open/executive session or if the individual has not followed appropriate procedures or policies to address a given concern.

Presentations by patrons or employees are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give directions to staff to respond to a citizen concern or the citizen may be offered the option of returning with a citizen-requested item.

When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens or patrons may request that a topic related to school business be placed on a future agenda by submitting a written request at least one hundred twenty (120) hours or five days (5 days) in advance of any regular meeting. Once such an item is properly agenzized and publicly noticed, the Board can respond, interact, and act upon the item.

I. PRELIMINARY

A. CALL TO ORDER

B. ESTABLISH QUORUM

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/27)	_____	_____
Position 2	Director Shaver	(7/27)	_____	_____
Position 3	Director Handeen	(7/25)	_____	_____
Position 4	Director Hammond	(7/26)	_____	_____
Position 5	Director Krein	(7/26)	_____	_____

Positions and Terms pursuant to Policy 103.0

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. MOTION TO APPROVE AGENDA – ACTION ITEM

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give directions to staff following a presentation.

C. INFORMATIONAL PRESENTATION: Director's Report

Presentation of informational items at the discretion and selection of the Directors.

- **11 + 1 Financial Presentation (May 2025) - Sarah Olivas**

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

- **Executive Director Report – Jenny Whelan**

III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

A. Approval of Minutes of May 2025 Monthly Meeting

B. Approval of May 2025 Monthly Invoices

C. Approval of May 2025 Financial Report.

IV. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring an approval vote)

- Approval of FY25 Budget, including approval to add the Chairman's signature to the certification page - Sarah Olivas
- Approval of SY25-26 School Start Schedule – Jenny Whelan
- Acceptance of Director Shaver's Resignation effective after the June meeting – Chairman Thompson
- Approval of temporary Board Treasurer - Chairman Thompson
- Creation & Approval of a Board Director Selection Committee - Chairman Thompson

B. BUSINESS ITEMS (Scheduled as Informational Items)

SY 24-25 Certified Staff & Administrator Evaluations - Jenny Whelan

C. POLICY READINGS (Requiring an approval vote)

Policy 905.7 – Distraction-Free Learning – Jenny Whelan

D. PERSONNEL Report (Requiring an approval vote)

Approval of contract and public charter school-specific teacher certificate application for Michaela Brandon - Jenny Whelan

Approval of Personnel Report – Jenny Whelan.

E. INSTRUCTION AND CURRICULUM.

Academic Report – Jenny Whelan.

F. PUPIL SERVICE.

No Business Schedule

V. INFORMATIONAL/DISCUSSION ITEMS

Reminder: 1) Annual July Meeting to be held the office in Meridian, 1965 S Eagle Rd, Ste 160, Meridian, ID 83642. The meeting will be held on Thursday, July 17th, beginning at 9:00am MDT.

2) The Board dinner, hosted by the Administrative team, will be held Wednesday night, July 16th beginning at 6:30pm MDT. Location will be: The Cottonwood Grille
913 West River Street
Boise, Idaho 83702

3) If you will be requiring any travel accommodations for your attendance at the Annual Meeting (hotel reservations, rental car needs, etc. please forward those to Leigh Ann Appling (lappling@idahova.org) by July 5th. Be sure to include the dates of your stay and how many people will be accompanying you. If you have questions regarding this, please contact the Board Clerk.

3) In the Business Items packet, you will find the Evaluation Forms. Please fill out the forms included in the packet as best you can and then email those to the Board Clerk as soon as possible. We will be discussing those in an Executive Session at a later meeting.

VI. EXECUTIVE SESSION

No Executive Session Scheduled

VII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO THE EXECUTIVE SESSION.

VIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS

This portion of the agenda is an informational section for Directors to advise the Chair and Clerk of possible matters for consideration in future meeting agenda as well as information that the Directors may wish to review in such context. This is not an action section or a portion of the agenda for which the Board will be taking action.

IX. ADJOURNMENT

