

**REGULAR MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Thursday
June 19, 2025**

7:00pm (MDT)

PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH QUORUM**

Meeting was called to order and quorum established at 7:03 PM

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/27)	X	
Position 2	Director Shaver	(7/27)	X	
Position 3	Director Handeen	(7/25)		X*
Position 4	Director Hammond	(7/26)	X	
Position 5	Director Krein	(7/26)	X	

Positions and Terms pursuant to Policy 103.0

* Director Handeen was excused from the meeting

Others present at the meeting:

Mike Groshong
Jenny Whelan
Sarah Olivas
Amy White

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. MOTION TO APPROVE AGENDA – ACTION ITEM

Motion was made by Director Shaver to approve the Agenda, as posted.

Motion seconded by Director Thompson.

Motion approved, unanimously.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give directions to staff following a presentation.

No member of the public sought to make comment.

C. INFORMATIONAL PRESENTATION: Director’s Report

Presentation of informational items at the discretion and selection of the Directors.

1. IDVA 11 + 1 Board Presentation (May 2025) – Sarah Olivas

Directors have received a written presentation of the school’s financial reports as part of the Board Packet for the meeting, addressing the school’s financials. Ms. Olivas presented information regarding May 2025 Summary and IDVA Metrics, FY 25 Forecast and Budget, Restricted Funds, Balance Sheet and Cash Flow.

Ms. Olivas indicated that the financials are close to complete, with only one additional month remaining for the fiscal year.

The actual student enrollment (9 month average) was up 186 students from budget. They had also worked to capture updates earlier this year with a related funding increase of 4% and expenses increase of 5%. The increase in volume remains the primary driver in increase in expenses. There are slight adjustments as the year is being finished out.

Restricted and Title funds expenditures for federal funds are in line for

this time of the year. They should be spent fully, including some reclassification.

The Best 28 weeks of ADA as opposed to the October reporting will result in a substantial increase in school funding of approximately 1 million dollars.

Cash balance and projections are very healthy. There is well over two months of expenditures addressed in this balance.

Fund Balance report is solid. Including the expected payment for May and the best 28 weeks, balance will be approximately \$6.5 million and cash flow at just over 4.3 million dollars. There is a recommendation of a payment of just below 2 million dollars to K-12/Stride at this time, which would cover January and February invoices and maintain 2 months of cash on hand.

Ms. Olivas stood for questions.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

1. Executive Director Report – Jenny Whelan in Ms. Edginton’s absence.

Ms. Whelan shared upcoming calendar items, including the Annual Board Meeting scheduled for July 17th.

Ms. Whelan shared that June is School Board appreciation month and noted the school’s appreciation for the board of directors.

Ms. Whelan shared pictures of 2025 graduation ceremonies and noted some student highlights.

Ms. Whelan shared a thank you letter for the IDVA scholarship from J Krein.

Ms. Whelan shared an update from a 2021 IDVA graduate who recently graduated summa cum laude from Gonzaga University and is now pursuing a Doctor of Veterinary Medicine degree.

Ms. Whelan shared pictures and information about school Science Day in the Park end of year events.

III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)

All matters listed under the Consent Agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of May 2025 Regular Meeting**
- 2. Approval of May 2025 Monthly Invoices**
- 3. Approval of May 2025 Financial Report**

The Consent Agenda was opened for discussion and inquiry.

A motion was made by Director Shaver to approve the Consent Agenda Items, as presented.

Motion seconded by Director Hammond
Motion approved, unanimously.

IV. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring Approval Vote)

- 1. Approval of FY25 Budget, including approval to add the Chairman's Signature to the Certification Page – Sarah Olivas.**

Ms. Olivas presented the Directors with the FY 25 budget for approval. A Summary of all funds including general and other funds were detailed along with anticipated revenue and expenses.

Changes from the earlier discussed proposed budget presentation with the Board were addressed. This includes reflection of the change of salary schedules approved by the Board.

There is the projection of a balanced budget.

Directors Hammond, Shaver and Krein all raised questions which were addressed by Ms. Olivas.

Motion was made by Director Shaver to approve the FY 25 Budget, at presented, and to approve the Chairman signing the certification page.

Motion seconded by Director Hammond.

Motion approved, unanimously.

2. Approval of 25-26 School Start Schedule – Jenny Whelan

Ms. Whelan presented the Directors with the school start schedule, with cohorts for the 2025-26 school year. The Board was also presented this information in writing in its packet.

Ms. Whelan stood for any questions.

Motion made by Director Krein to approve the school start schedule, as presented.

Motion seconded by Director Hammond.

Motion approved, unanimously.

3. Acceptance of Director Shaver’s Resignation effective after the June 2025 Meeting – Chairman Thompson

4. Approval of Temporary Board Treasurer – Chairman Thompson

5. Creation and Approval of a Board Director Selection Committee – Chairman Thompson

Director Shaver addressed with the Directors her need to step back from her Board activities at this time for personal/family reasons. She indicated that at a later date, if possible, she might have a desire to return to the Board but at this time she needs to prioritize other matters.

Chairman Thompson and the other Directors expressed appreciation to Director Shaver for all she has done for the school and the Board.

Motion was made by Director Shaver to approve the resignation of Director Shaver subsequent to the June meeting and to create a Board Director Search Committee comprised of Chairman Thompson and Director Krein to find a replacement Director.

Motion seconded by Director Hammond.

Motion approved, unanimously.

Discussion continued to address Director Shaver's position as Board Treasurer and the activities that she does in this position. She indicated a willingness to educate her replacement as to her activities while they are assuming this role. This will be a temporary placement in this position until the Board holds its Annual Meeting next month and addresses Director Offices.

Chairman Thompson indicated a willingness to assume this position temporarily. He indicated that it would benefit him in his position as Chair to have a better understanding of the school's finances and the processes associated with review of the school's financial activities.

Chairman Thompson expressed his appreciation to Chairman Shaver for her work in this position and appreciation for her willingness to aid in educating the future treasurer.

Motion made by Director Shaver to appoint Chairman Thompson as the Board's Temporary Treasurer.

Motion seconded by Director Hammond.

Motion approved, unanimously.

V. BUSINESS ITEMS (Scheduled as Informational)

1. SY 24-25 Certified Staff and Administrator Evaluations – Jenny Whelan

Ms. Whelan provided the Directors with information regarding the school's completion of all required evaluation activities for the 2024-2025 school year. The school's administration followed applicable policies and statutes in completing the process. The purpose of this discussion is to inform the Board that the process was lawfully completed.

Overall, the school's personnel did well in the evaluation process.

Ms. Whelan detailed the process and education that administrators complete to be certified on how to do a Danielson Evaluation. There is a good process in place between the teachers and administrators with regard to observation and evaluation of personnel as well as the availability of instructional coaches for those who wish or need any assistance.

VI. POLICY READINGS (Requiring an Approval Vote)

1. Policy 905.7 Distraction Free Learning – Jenny Whelan

Ms. Whelan presented the Directors with proposed policy 905.70 addressing distraction free learning as mandated in Senate Bill 2032.

The proposal is also provided in writing in the Board’s packet. It meets the statutory requirements, understanding of the unique nature of a virtual school with this mandate. Counsel has reviewed and worked with Ms. Edginton in drafting the policy proposal.

Motion was made by Director Shaver to approve Policy 905.70, as presented.

Motion seconded by Director Hammond.

Motion approved, unanimously.

VII. PERSONNEL REPORT (Requiring an approval vote)

1. Approval of Contract and Public Charter School Specific Teacher Certificate Application for Michaela Brandon – Jenny Whelan

Ms. Whelan provided the Directors with the employee’s history and work experience. She has done a fantastic job in working with the school. She was selected by the committee for approval for hiring and there are some hoops that need to be completed in order to complete this hiring process, including the application for a charter school specific certification.

Ms. Whelan was asking for the Board to approve completion of the application process, thereafter issuing a contract with the Board Chairman providing all necessary signatures.

Ms. Whelan stood for questions.

Motion was made by Chairman Thompson to approve the completion of the Charter Certification application, and hiring process, including the signature of the Chairman on all necessary documentation for this process.

Motion seconded by Director Shaver.

Motion approved, unanimously.

2. Approval of Personnel Report – Jenny Whelan

The Personnel Report was provided to the Directors in the Board’s packet. It detailed backfill hiring recommendations and a new position request.

Ms. Whelan stood for questions.

Motion was made by Director Hammond to approve the Personnel Report, including hiring and contract issuance, as presented.

Motion seconded by Director Shaver.
Motion approved, unanimously.

VIII. INSTRUCTION AND CURRICULUM.

1. Academic Report – Jenny Whelan

This report was provided to the Directors, in writing, in the Board’s packet.

Ms. Whelan stood for questions.

IX. PUPIL SERVICES.

No matters scheduled or held.

X. INFORMATIONAL/DISCUSSION ITEMS

- 1. Reminder of July Annual Meeting fur July 17th starting at 9:00 AM**
- 2. Board Dinner July 16 at 6:30 PM at Cottonwood Grille**
- 3. Travel Accommodations**
- 4. Evaluation forms in Board Packet for Board’s Annual Evaluation Processes**

Mr. Groshong addressed the upcoming Annual Board Meeting with the Directors, including addressing related logistical matters.

He asked the Directors to please complete the Annual Evaluation Forms that were provided in their packet, returning such to Mr. Groshong or Ms. White so that they could be compiled.

XI. EXECUTIVE SESSION

No matters scheduled or held.

XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION

No action was scheduled or taken.

XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.

No matters were raised by any members of the board or administration for inclusion for a future agenda.

IV ADJOURNMENT

Motion to adjourn was made by Director Shaver at 7:43 PM, seconded by Director Hammond.

Motion approved unanimously.

The meeting was adjourned at 7:44 PM.

Respectfully submitted this ___19th day of ___June___ 2025.

Mike Groshong, Board Clerk.