

Idaho Virtual Academy (IDVA) Dual Enrollment (DE) Information

What is Dual Enrollment (DE)?

A dual-enrolled student is an Idaho resident who attends a charter school, private school, or homeschool while also taking classes at another Idaho school.

How Do I Apply for Dual Enrollment?

1. On the first page of the DE application, list the courses your student would like to take with IDVA and the cooperating school.
2. The second page must be reviewed and signed by an official from the cooperating school.
3. Incomplete or incorrect applications will not be approved.

Once complete, submit your DE application by **Email**:

- Grades 6–12: jwhelan@k12.com
 - Grades 1–5: kbrown@idahova.org
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Who Is Eligible for Dual Enrollment?

To qualify for DE, students must meet the following requirements:

- Must be enrolled in **at least three IDVA courses**.
- **Kindergarten students** are not eligible due to the half-day schedule.
- Must be in **good academic standing**, which includes:
 - Minimum **3.0 GPA (B average)** to qualify.
 - **Daily Curriculum and Time in Grade Level Courses:** Daily engagement in all courses is essential for students to achieve academic success. Students are expected to complete the reading, learning, and graded assignments assigned each school day in each course. *Students who are dual enrolled must stay on track with lesson completion and stay on track with school attendance requirements.*
 - Attend at least **90% of required live classes**.
- Must remain in **good academic standing** to continue eligibility, which includes:
 - Must maintain a **2.0 GPA (C average)** or higher to continue in DE.
 - **Daily Curriculum and Time in Grade Level Courses:** Daily engagement in all courses is essential for students to achieve academic success. Students are expected to complete the reading, learning, and graded assignments assigned each school day in each course. *Students who are dual enrolled must stay on track with lesson completion and stay on track with school attendance requirements.*

- Must attend at least **90% of required live classes**.
 - Must work in supplemental programs (Amira, IXL) as assigned
 - Must complete all required assessments
 - Exceptions may be approved by the academic team.
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What Defines a Full-Time Dual-Enrolled Student?

A **full-time** DE student takes **four or more IDVA courses per school day**.

What Defines a Part-Time Dual-Enrolled Student?

A **part-time** DE student takes **three IDVA courses per school day**.

Where Will My Student Take Required State Tests?

Students take state tests with IDVA for any subjects they are enrolled in at IDVA.

For example, if a student takes math at IDVA, they will complete the state math test with IDVA.

How Does IDVA Receive Funding for Dual-Enrolled Students?

Funding follows the state's Average Daily Attendance (ADA) model. IDVA receives funding based on the number of courses a student takes at IDVA.

If My Student Attends a Private School or Homeschool, Do I Still Need the DE Application?

Yes, but you only need to complete **the first page** of the DE application.

List the courses your student will take at IDVA and at the cooperating school.

In the "Courses with Cooperating School" section, specify whether they are homeschooling or private school courses.

This information helps IDVA record enrollment and attendance accurately.

Who Should I Notify If My Student's DE Status Changes?

- **Elementary students:** Notify your student's homeroom teacher.
 - **Middle or high school students:** Notify your student's school counselor.
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How Often Do I Need to Submit a DE Application?

You must complete a new DE application:

- Each school year, and
 - Whenever your student's course schedule changes with IDVA or the cooperating school.
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Do I Need to Submit Another Application for Second Semester?

Only if your student's course schedule changes from the first semester. If there are no changes, you do **not** need to submit a new application. This process ensures IDVA knows where your student will take state tests.

What Is the Deadline to Submit a DE Application for Returning Students?

The deadline is **5 days after your student's first day of school**.

How Will I Know If My Student Is Approved for DE?

Once approved, your student's schedule will be updated to reflect their new courses. If the application is not approved, you will be contacted by email or phone with an explanation.

What If My Student Switches from Full-Time to Part-Time?

If your student decides to change from full-time to part-time enrollment:

1. Discuss the change with their teacher or school counselor.
2. Submit a DE application for approval.

Please note: Students who wish to dual enroll with a traditional school must complete at least one full semester as a full-time IDVA student and meet academic eligibility requirements.

Additional Information

For more details about Idaho's Dual Enrollment laws and policies, visit:

- **Idaho State Statute 33-203:** <https://legislature.idaho.gov/statutesrules/idstat/title33/t33ch2/sect33-203/>
- **Idaho State Department of Education Dual Enrollment Guidance:** <https://www.sde.idaho.gov/sped/sped-manual/files/chapters/shared/Dual-Enrollment-Q&A.pdf>