

**ANNUAL MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Thursday
July 23, 2026**

9:00 am (MDT)

1. PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH QUORUM**
- C. ROLL CALL**

The Meeting was called to order at 9:00 AM with a quorum established and the Board Clerk calling roll of the Directors.

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)	X	
Position 2	Director Shaver	(7/27)	X	
Position 3	Director Handeen	(7/28)		X
Position 4	Director Hammond	(7/26)	X	
Position 5	Director Krein	(7/26)	X	

Positions and Terms pursuant to Policy 103.0

Others Present at the meeting:

Kelly Edginton
Jenny Whelan
Keri Brown
Amanda Judd
Alisha Delamarian
Andrea Wells
Janice Grunenberg
Teri Cady
Jamie Cann Letise Dennis – representing Marketing Department
Sarah Olivas & Mike Ronquillo & Elizabeth Kim – representing Finance Department

2. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. MOTION TO APPROVE AGENDA – ACTION ITEM

Motion was made by Director Krein to approve the agenda, as posted.

Motion seconded by Director Shaver

Motion approved unanimously

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

No member of the public sought to make comment.

C. INFORMATIONAL PRESENTATION:

1. Financial Report - IDVA 12 + 0 Board Presentation (June 2026)– K12 Finance Personnel

The Directors received written presentation of the school's various financial reports as part of the Board's Packet for the meeting. These written financial reports addressed the school's financial status as of June 2026.

Full year financials for the school year were also presented. As the review and auditing process occurs as well as the closing out of the year occurs, personnel will be engaging in adjustments to the financials as occurs each year at this time. Presented today is what is known to date. No forecast was addressed.

Ms. Olivas presented a verbal report addressing the various reports contained in the Director's packets. The audit is set to commence at the end of August and proceed through September. It will thereafter be presented to the Board for approval and submission to the State Department of Education and Charter Commission.

Ms. Olivas stood for questions. No questions were asked and the Directors thanked Ms. Olivas and her financial team for their exemplary work on behalf of the school.

2. IDVA Marketing Update. – Stride Marketing

Ms. Jamie Cann and Ms. Letise Dennis, from Stride/K12's marketing team made a short presentation to the Board regarding marketing activities for the school. The Board was also provided with a power point in the Directors' packet for the meeting.

The presentation consisted of discussions regarding the fall enrollment performance for 2025 and 2026 as well as a projection for 2027. The presentation went into detail regarding the Earned Media section of the report as well as Strategies in Paid Media – IDVA versus Paid Media – National.

The presentation touched upon Social Media highlights, the use of the website as well as AI searches.

The Directors thanked Ms. Caan and Ms. Dennis for Marketing's efforts on behalf of the school and expressed that they found the presentation to be interesting and enlightening.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

1. Executive Director Report – Kelly Edginton

Ms. Edginton reviewed upcoming calendar items for the school with the Directors. She provided information regarding the ISBA's annual conference dates and asked the Directors to consider attending and to reserve the dates, letting her or Mr. Groshong know so that proper arrangements can be made.

Ms. Edginton informed the Board that two 2026 graduates who had been on the school's Esports team throughout high school earned Esports scholarships. One was a full ride and the other a \$2000 scholarship.

Ms. Edginton provided a list of staff members with 20, 15, and 10 years at IDVA and noted that the school sends "years of service" awards for each 5 years of service.

2. Consent Agenda Items - Acton Items that require a vote by the Directors)

A. Approval of Minutes of June 2026 Regular Meeting

- B. Approval of June 2026 Monthly Invoices.
- C. Approval of June Financial Report.

A motion was made by Director Shaver to approve the Consent Agenda Items, as presented:

Motion seconded by Chairman Thompson
Motion approved, unanimously

3. Annual Meeting Items – Action Items that require a vote by the Directors:

A. Director Positions.

1. Director Position 5 –

Position 5 term currently expires in July of 2026. Discussion was held regarding Director Krein serving another term. She has agreed to the appointment if the Board is so inclined.

A motion was made by Chairman Thompson to appoint Melissa Krein to serve another board term with IDVA, as presented.

Motion seconded by Director Shaver
Motion approved unanimously

2. Director Position 4 –

Position 4 term currently expires in July of 2026. Discussion was held regarding Director Hammond serving another term. She has agreed to serve another board term, if the Board is so inclined.

A motion was made Chairman Thompson to appoint Sessa Hammond to serve another board term with IDVA, as presented.

Motion seconded by Director Krein
Motion approved unanimously

B. OFFICER ELECTIONS

1. Chairman

Discussion was held among the Directors regarding the position and duties for the position.

A motion was made by Director Krein to nominate Director

Thompson to serve as Board Chairman.

Motion was seconded by Director Shaver

Motion was approved unanimously

2. Vice Chairman

Discussion was held among the Directors regarding the position and duties of the position.

A motion was made by Director Shaver to nominate Director Krein to serve as Board Vice Chairperson

Motion seconded by Chairman Thompson

Motion was approved unanimously

3. Treasurer

Discussion was held among the Directors regarding the position and responsibilities.

A motion was made by Director Krein to nominate Director Shaver to serve as Board Treasurer.

Motion seconded by Chairman Thompson

Motion approved unanimously

C. OATHS OF OFFICE

D. CODE OF ETHICS

Both the Oaths of Office and the Code of Ethics for each of the Directors had been previously provided to the Directors for their signatures.

Prior to the meeting four had already been returned and the fifth being obtained.

E. APPOINTMENT OF BOARD CLERK

The Board engaged in discussions regarding the duties and responsibilities.

Motion was made by Director Shaver to appoint Mike Groshong to serve as the Board's Clerk.

Motion was seconded by Chairman Thompson
Motion was approved unanimously

F. APPOINTMENT OF TITLE IX OFFICER

G. APPOINTMENT OF TITLE VI OFFICER

H. APPOINTMENT OF DISABILITY COORDINATOR

Discussion was held by the Board regarding the fact that the School Master Counselor, Jessica Lecertua, has historically held this – all 3 – and historically done a great job and is willing to continue in this role.

Motion was made by Director Shaver that Jessica Lecertua continue to serve in the three positions of Title IX Officer, Title VI Officer, and Disability Coordinator.

Motion seconded by Director Krein
Motion approved unanimously

I. APPOINTMENT OF THE EXECUTIVE DIRECTOR AND/OR BOARD CLERK TO RESPOND TO PUBLIC RECORDS REQUEST.

Discussion was held among the Directors regarding the position and duties.

Motion was made by Director Shaver that Ms. Edginton be the primary individual to respond to public records requests and that Mike Groshong be the secondary person to respond to public records requests.

Motion seconded by Director Hammond
Motion approved unanimously

J. COMMITTEE APPOINTMENTS

1. Scholarship Committee

Discussion was held among the Directors regarding this committee. Director Krein served on this committee during the past year and has indicated a desire to continue to serve on said committee.

Motion was made by Director Shaver that Director Krein and Director Shaver will serve as the Board member on the Scholarship Committee.

Motion seconded by Chairman Thompson

Motion was approved unanimously

K. DESIGNATED DAY, TIME, PLACE FOR MONTHLY MEETINGS.

Meetings have been held on the third Thursday of the month at 7:00pm MT. Primarily electronic with physical locations designated in individual meeting notice. The Directors engaged in a discussion regarding keeping the meetings as they have occurred.

Motion made by Chairman Thompson for the regular monthly meetings of the IDVA Board of Directors to be held on the third Thursday of each month, at 7:00pm Mountain Time and to be held both virtually as well as in the Arco physical location.

Motion seconded by Director Shaver
Motion approved unanimously

L. SELECTION OF NEWSPAPERS FOR LEGAL PUBLICATIONS.

Historically, the school has used multiple publications around the state due to state-wide patrons. The Directors discussed continuing to use the same ones that were used last year.

Motion was made by Chairman Thomson for the school to use the Coeur d'Alene Press, Idaho Press Tribune, and the Idaho Falls Post Register as the school's official locations for press publication.

Motion seconded by Director Hammond
Motion approved unanimously

M. SELECTION OF DEPOSITORY FOR LEA FUNDS

The Directors stated that the school has been using D. L. Evans as its depository for funds.

Motion was made by Director Shaver for the school to continue use of D. L. Evans Bank as the school's depository of funds.

Motion seconded by Director Krein
Motion was approved unanimously

N. APPROVAL OF CREDIT CARD HOLDERS & AMOUNT

Historically, the credit card limit has been for the Operations Manager

and the Executive Director, with the school's stated current limit of \$30,000.

Motion was made by Director Shaver to continue with the current credit card holders and the authorized amounts.

Motion was seconded by Director Hammond
Motion was approved unanimously

O. APPROVAL OF CAPITALIZATION AMOUNT.

Ms. Edginton indicated that the school's current capitalization amount is set at \$10,000. The Directors held a brief discussion about this and agreed to keep the current capitalization amount.

Motion was made by Chairman Thompson for the school to continue to set its capitalization amount at \$10,000.

Motion was seconded by Director Shaver
Motion was approved unanimously

P. IDENTIFICATION OF DISPOSAL AGENT

Ms. Edginton has served in this capacity and has done so for a number of years.

Motion was made by Director Krein for Ms. Edginton to remain as the school's Disposal Agent.

Motion was seconded by Director Hammond
Motion was approved unanimously

4. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring an approval vote)

1. Student/Parents SY 26-27 Handbooks – Kelly Edginton

Handbooks are distributed to parents and students at the beginning of the school year and upon entry into the school for new students during the school year. Employee manuals are distributed to employees at the beginning of each school year as one of their back-to-school tasks to review and are housed on an accessible shared drive for viewing anytime (or they can download them). The board

policy manual is on our school website and updated anytime a policy is updated.

Student/Parent SY 26-27 Handbooks were introduced to the Board by Kelly Edginton. These are distributed at the beginning of the school year. The handbook drafts are in the board packet and were also sent separately to the Board last week so directors would have additional time to review them. The handbook changes were made using track changes and reviewed by the members of the admin team.

Ms. Edginton indicated that the administrative team and her would stand for questions and ask for the board's approval of the handbook changes and also approval of adding any incoming staff without bringing the handbooks back to the board.

Discussion was held among the Directors and the administration regarding some very minor changes to the handbooks as presented. Those suggestions were immediately included in the handbooks by Ms. Edginton.

Motion was made by Chairman Thompson to approve the handbooks as presented, with the modifications/amendments as suggested.

Motion was seconded by Director Krein
Motion was approved unanimously.

2. Employees' SY 26-27 Handbooks Approval – Kelly Edginton

Ms. Edginton provided the Directors with an introduction to the Employee Handbooks. She told the Directors that the handbooks were provided to staff at the beginning of the school year.

The handbook drafts are in the board packet and were also sent separately to the Board last week. Handbook changes were made using track changes and are in the Directors' packet. Ms. Edginton then said that she and Mr. Groshong would stand for questions.

Discussion was held among the Directors regarding some minor changes/suggestions. Ms. Edginton incorporated the changes immediately.

Motion was made by Director Shaver to approve the handbooks as presented with the modifications/amendments as

suggested.

Motion was seconded by Director Krein

Motion was approved unanimously

3. SY 26/27 Enrollment Cap. – Kelly Edginton

Ms. Edginton then made a presentation of the SY 26-27 Enrollment Cap. She indicated that IDVA Board policy 902.5 requires the board set an enrollment cap no later than the annual meeting each year, and our Performance Certificate with the Charter Commission requires our board to set an enrollment cap and post it each year. The statutory charter school support unit growth cap is 40 support units, and that is what the proposed cap reflects. She then stood for questions.

Motion was made by Director Shaver to approve the Enrollment Cap, as presented.

Motion was seconded by Director Hammond

Motion was approved unanimously

4. Proctoring Program Approval– Kelly Edginton & Jenny Whelan

Ms. Edginton and Ms. Whelan made a joint presentation to the Directors regarding the Proctoring Program.

The Board approved a contract with the proctoring program service, Honorlock, at the June Board meeting. The contract allows for a trial period before any payment and allows cancellation with no payment if the school determines not to use their service by the end of this month. The administration conducted a pilot with summer school students. The Director of Academics, Ms. Whelan, discussed the pilot. Due to current systems incompatibility, we will not be going forward with Honorlock at this time and a cancellation notice has been sent to the company. We will continue to pursue other vendors. No approval vote needed.

Motion was made by Director Krein to approve the Yula proctoring program contract pending the Board's attorney's review and approval of the contract.

Motion seconded by Director Hammond

Motion approved unanimously

5. Proposed update to certified salary schedule & request to backdate to 7/1/2026 for affected employees – Kelly Edginton

Ms. Edginton made a presentation to the Directors regarding a proposed update to the salary schedule and a request to backdate the modifications in compensation to 7/1/2026 for affected employees.

The proposed draft update to the certified salary schedule has been provided to the Directors in their Board packet.

The Certified Salary Schedule provides salary increases for each year of experience and maxes out at 25 years. This year we have 7 teachers whose salaries remained stagnant due to the fact they each have 26 years of experience. In a discussion with the finance department, it was proposed that we ask the Board to consider an adjustment to the salary scale to include a 1.4% annual increase for all staff over 25 years as a footnote at the bottom of the page. Additionally, since 7 teachers are affected this year, we would also like to backdate it to 7/1/26 for applicable employees.

Ms. Edginton then stood for questions.

Motion was made by Chairman Thompson to approve the salary schedule change as presented as well as backdating the change to 7/1/2026.

Motion seconded by Director Hammond
Motion was approved unanimously

6. Proposed No December 2026 Board Mtg. - Chairman Thompson

Last November (2025), the Directors voted to not hold a regular monthly meeting in December. The reason was due to busy schedules and holiday plans and travel. The Board's Attorney suggested that in the future, if the Directors wished not to meet in December for a regular monthly meeting, they vote on that at the Annual Meeting so that it can reasonably be announced to the public for full transparency.

A motion was made by Chairman Thompson that the Board of Directors of Idaho Virtual Academy does not hold a regular monthly meeting this coming December of 2026.

Motion seconded by Director Shaver
Motion approved unanimously

B. BUSINESS ITEMS (Scheduled as Informational Items)

1. IDVA Grants Overview FY27– Kelly Edginton

Ms. Edginton presented to the Directors the Grants Overview for the school for the year. This was provided to the Directors in writing as part of the Board Packet. She detailed the purpose of a number of the grants.

Ms. Edginton then stood for questions.

2. Annual Review of 905.6 Restraint & Seclusion policy and procedures - Kelly Edginton

Ms. Edginton provided the Directors with the requirement of a policy by the state, which also requires an annual review of the matter.

Information has been provided to the Directors in its packet regarding the policy. The annual review has been done by the administration. The school had none (restraints or seclusions) this past year that had to be specifically reviewed.

Ms. Edginton indicated that staff are trained in this as part of their back-to-school training each school year. The school utilizes a state-approved training course and is 100% compliant.

As a virtual school program, Idaho Virtual Academy does not have much of an issue with this matter. The annual review has been done by the administration. The school had none this past year that had to be specifically reviewed.

Motion was made by Director Krein to approve the annual review as presented.

Motion seconded by Chairman Thompson
Motion approved unanimously

C. POLICY READINGS (Requiring an approval vote)

1. Policy 911.3 Participation in IDVA graduation exercises-proposed

Update – Kelly Edginton

Ms. Edginton made a presentation of proposed amendments to existing Policy 911.3. The proposal updates to the policy are in the Board packet. At Board Counsel's suggestion, we made a small update from students "will" be allowed to participate to "may" be allowed to participate. We want to allow for some discretion for the administration and/or board to say no, a specific student may not be permitted to participate in graduation due to behavior or other limitations. We are also proposing an update to allow students undergoing unforeseen circumstances to have the opportunity to participate in the graduation ceremony if administration approves.

The Board's attorney has reviewed this policy. After her presentation, Ms. Edginton stood for questions.

Motion was made by Director Krein to approve Policy 911.3, complete with the update suggested by the Board Counsel.

Motion was seconded by Chairman Thompson
Motion approved unanimously

2. Moment of Silence (draft) – Kelly Edginton

The proposed policy was provided to the Directors in the Board's packet. Ms. Edginton explained to the Directors that the legislature passed, and the Governor signed a new law, Idaho Code § 33-1639, requiring schools to provide a daily moment of silence. We will have a school announcement posted and teachers will also hold a moment of silence in the first classes of the school day. Additionally, we will send an email to parents at the beginning of the year explaining about the moment of silence and encouraging parents to offer their children guidance regarding their use of this time.

The Board's attorney has reviewed this policy. Ms. Edginton then stood for questions for questions and asked the Directors for their approval of the policy. A short discussion among the Directors ensued but the Directors did not have any questions.

A motion was made by Director Shaver to approve the Motion of silence draft as presented.

Motion seconded by Director Hammond

Motion approved unanimously

3. 905.4 Prohibition of Harassment, Intimidation, Bullying, Hazing and/or Initiation draft updates - Kelly Edginton

Ms. Edginton then made a presentation of the above Policy 905.4. the policy was in the Director's packet of information.

The legislature passed House Bill 515 related to harassment, intimidation, or bullying and House Bill 785 related to inappropriate online behavior which requires updates to Board Policy 905.4. The draft changes reflect the legislative updates. Overall, the revisions strengthen protections against bullying and harassment while establishing clear expectations and procedures for addressing inappropriate online behavior and digital communications. The Board's Attorney has already reviewed the policy. Ms. Edginton stood for questions.

A short discussion was held among the Directors and the Executive Director, with the Directors making some minor changes.

Motion was made by Director Shaver to approve the policy as presented but also with the amendments suggested in the discussion.

Motion was seconded by Director Krein
Motion was approved unanimously

D. PERSONNEL REPORT – Ms. Edginton – Action item requiring a Board vote

Discussion was held among the Directors and the Executive Director regarding the personnel report and the announcement of a new hire for the Special Education department.

Motion was made by Chairman Thompson to approve the personnel report as presented.

Motion seconded by Director Krein
Motion approved unanimously

E. INSTRUCTION AND CURRICULUM.

No business was scheduled or held.

F. ACADEMIC REVIEW OF SY 2025-2026

- 1. K/5 Report – Keri Brown**
- 2. IDVA MS/HS Report – Amber Hatrock & Andrea Wells**
- 3. Special Services Report – Amanda Judd & Alisha Delamarian**
- 4. Academic Assessment Report – Jenny Whelan**

Each of the above-identified School academic department heads presented a report for their school year.

Written presentations for each of the departments had been included in the Board of Directors packets prior to the meeting.

Each presentation gave the directors a clear idea of how that department coped with the various challenges it faced during SY 2025-2026, highlighting the department's successes of which there were many. After each presentation, the Academic Leader stood for questions. Each department head stood for questions and engaged in responses to the Board member's inquiries.

In addition, the department reports, Ms. Whelan provided a report to the Directors relating to academic assessment. This was an interesting presentation of how the administrators conduct assessments. This presentation is in response to Director Krein's request for a more thorough review of the assessment process. After her presentation, Ms. Whelan stood for questions.

G. PUPIL SERVICE

No business was scheduled or held.

5.INFORMATIONAL/DISCUSSION ITEMS

No business was scheduled or held.

6.EXECUTIVE SESSION

No Executive Session scheduled or held.

7.ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION.

No business scheduled or held.

8. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS

Directors did not raise any issues for future agenda matters.

9.ADJOURNMENT

Motion to adjourn was made by Chairman Thompson at 12:10pm MDT.

Motion seconded by Director Hammond
Motion was approved unanimously

The meeting was adjourned at 12:10 PM.

Respectfully submitted this 23rd day of July 2026.
Mike Groshong, Board Clerk.