

**REGULAR MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Thursday
March 16, 2023**

7:00 pm (MDT)

PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 7:03 pm (MDT).

B. ESTABLISH QUORUM

Quorum was established at 7:03 p.m.

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)	X	
Position 3	Director Handeen	(7/25)	X**	
Position 4	Director McPherson	(7/23)	X	
Position 5	Director Krein	(7/23)	X	

Positions and Terms pursuant to Policy 103.0

** Director Handeen joined Meeting in progress, during Ms. Boyle's financial reports.

Others present at the meeting:

Kelly Edginton
Mike Groshong
Amanda Judd
Tamara Hutton
Sheila Shiebler
Felicia Boyle
Amy White

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. MOTION TO APPROVE AGENDA – ACTION ITEM

Motion was made by Director Shaver to approve the Agenda, as posted.

Motion seconded by Chairman Thompson.

Motion approved, unanimously.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to make comment.

C. INFORMATIONAL PRESENTATION: Director's Report

Presentation of informational items at the discretion and selection of the Directors.

1. IDVA 8 + 4 Board Presentation (February 2023) – Felicia Boyle

Directors have received a written presentation of the school's 8 + 4 financial reports for February of 2023 as part of the Board Packet for the meeting.

M. Boyle reviewed the details of the various financial reports with the Directors, with directors making inquiry. The figures were driven by an increase in 17 students.

Ms. Boyle has been working on a budgetary clean up with actual revenues and expenses. For example, a number of materials and computer costs are coming in at lower costs than projected.

Ms. Boyle reviewed each of her slides from the written presentation from the report.

Ms. Boyle stood for questions and responded to inquiries from the Directors. Discussion ensued that cash flow is looking good at this time. Discussion ensued regarding the financial status of the school.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

1. Executive Director Report – Kelly Edginton

Ms. Edginton reviewed upcoming calendar items.

Ms. Edginton noted that IDVA Science teacher, Adrienne Shilling, is teaching the STEM Research class this year, and two students participated in the Idaho Science and Engineering Fairs. E Carey competed at the Boise fair and won 2 gold medals, the Stockholm Junior Water Prize, and the American Jr Academy prize. E Fiskum competed at the Moscow fair and won a silver medal in her category.

Ms. Edginton reported that the board chair and board treasurer have been busy down at the Capitol supporting a bill that clarifies statute to allow charter schools like ours to continue operating as we have for the last 20 years. Chairman Thompson and Director Shaver attended a House Education committee meeting early last Tuesday, the 7th, and attended a Senate Ed committee meeting yesterday afternoon. Director Shaver provided testimony at each meeting. The bill passed unanimously in both committees and passed unanimously in the full House. The next step is the full Senate.

III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)

All matters listed under the Consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of February 2023 Regular Meeting**
- 2. Approval of Minutes of March Special Meeting Minutes**
- 3. Approval of February 2023 Monthly Invoices**
- 4. Approval of Financial Report**

The consent agenda was opened for discussion and inquiry.

Motion was made by Director Handeen to approve the Consent Agenda Items, as presented.

Motion seconded by Director Krein.

Motion approved, unanimously.

IV. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring Approval Vote)

1. Approval of Group Tour- Tamara Hutton

Ms. Hutton presented the Directors with information regarding re-starting the school's traditional student trip activities now that COVID appears to be behind us. This summer 3 students are going to Belize with her on a trip. This is the first trip for a while.

The proposed trip for June of 2025 is a trip to Colombia. The information regarding the specifics of this trip is provided in the Board's packet. The Colombia trip will be done in conjunction with a student group from the Vallivue School District.

Ms. Hutton has changed tour companies for this Colombia trip. She detailed the differences in the company and programs. As with the prior company she will be doing a training tour with the new company.

Ms. Hutton is asking the Board to approve this trip so that she can start the process of marketing and reaching out to students for their interest in the trip.

Motion was made by Chairman Thompson to approve the proposed student trip as presented and allowing the parent/student meetings to commence.

Motion seconded by Director Krein.
Motion approved, unanimously.

2. IDVA Check Signers – Felicia Boyle

The Board returned to this subject matter of discussion. The Board has been reviewing a number of board financial operations. Last month this subject was discussed but the Board members who were present wanted to think through the topic and wanted to re-raise the issue when the entire Board was present.

Discussion ensued among the Directors.

Motion was made by Director Handeen to approve IDVA having two (2) check signers, including either Chairman Thompson or Director Krein as a Board authorized signatory, for all checks above \$15,000 in costs, with the process for check signature as addressed during the Director's discussions.

As per the discussion during the February Board Meeting Chairman Thompson and Director Krein have already signed the necessary bank paperwork to be authorized signatories for the school.

3. IDVA Bank Account Proposal – Felicia Boyle

Continuing on the subject matter of financial controls of the school, the Board sought to have the report on banking accounts previously directed to Ms. Boyle. As indicated previously, Ms. Boyle attended meetings with the Bank with school personnel including Ms. Edginton and Director Shaver.

Presentation slides included the school's current bank accounts, account options that were addressed during the Bank meetings as well as thereafter, including the Idaho Government Investment Pool. An additional slide includes the proposal that Ms. Boyle, ED Edginton and Director Shaver are bringing to the Board for consideration.

A detailed discussion between the Directors, Ms. Boyle and Ms. Edginton occurred. The purpose is safety of funds and the maximization of interest and savings.

Motion was made by Director Handeen that the Board approve of the proposed banking account breakdown presented to the District:

1. Changing the scholarship account to a money market account.
2. Changing the operating account to a repurchase account and open a money market account for the funds to sweep in/out each night.
3. Purchase 12 1- year CK's under CDARS – with one purchased each month to stagger maturity, with Lottery Funds at \$115,000 each (current lottery balance is \$466,000) 4 total purchased the last month of each quarter (March, June, September and December) and Operational Funds at \$100,000 each for 8 total purchased in the remaining 8 months.
4. Change Lottery Funds savings to money market account for the higher interest rate on what is left in the account after the CD purchase.

Motion seconded by Director McPherson.

Motion approved, unanimously.

4. IDVA ISID Late Enrollment Start Schedule - Kelly Edginton

Executive Director Edginton presented the Directors with a Late Enrollment

Start Schedule for ISID students for both the late start of this school year and into summer school. She would like for this to occur after the ISAT window so as to not negatively impact performance matrix of the Commission.

Directors and Ms. Edginton discussed this proposal and Ms. Edginton responded to inquiries. This would be the first time that Summer School is open for new students, which was never done in the past. This will aid students but also assist in getting them back on track.

Motion was made by Director Krein to approve the late start cohorts for ISID as presented by Ms. Edginton.

Motion seconded by Director Thompson.
Motion approved, unanimously.

V. BUSINESS ITEMS (Scheduled as Informational)

1. IDVA Charter Renewal Hearing Review – Chairman Thompson, Director Shaver and Kelly Edginton.

Chairman Thompson and Executive Director Edginton provided the Directors with a summary of the events from the Commission Hearing.

Discussion ensued among the Directors as to the issues that were raised during the hearing process.

2. Related Services Review – Amanda Judd and Felicia Boyle

Ms. Judd and Ms. Boyle provided the Directors with a presentation relating to the Related Services that are provided to the school's students from various providers, including school personnel and retained outside personnel.

This presentation was both in writing and orally presented.
Discussion included Medicaid reimbursement received by the District.
Discussion included a funding review for special education services.
Funding from the state is based on a 6% student special education population for all schools, including IDVA for K-6 and 5 ½ % for all schools, including IDVA, for 6-12th grade students.

IDVA is at 11% special education population. So, as with all other Idaho schools who have greater than the 6 and 5 ½ percent assumption, the state is underfunding the school for special education.

Ms. Boyle detailed the process that is done at the school to review provider invoices. Director Shaver reviews each of these bills each time. She has raised questions that have resulted in positive outcomes. She also wanted each of the Directors to have this presentation and an understanding of the process given the sums expended each month in this process.

VI. POLICY READINGS (Requiring an Approval Vote)

No Business Scheduled or Held.

VII. PERSONNEL REPORT (Requiring an approval vote)

1. Employee Request for release from Contract - Kelly Edginton

Ms. Edginton detailed this request. Two (2) existing teachers have asked for release from their contract so that they can resign from the school at this time. Both teachers are great and wonderful teachers and are happy with the school. However, as has been detailed earlier with the Board, knowing there will be a need for personnel changes next year; teachers who are looking for a different position are encouraged to exit when they find a position. This also has a net positive impact upon the school's financial position.

Discussion was held that hiring was done with CARES/ESSER funds for this year, which will not be available for the school for next year. The staff is aware of this and knows there will be personnel changes for next school year. Numerous personnel are actively seeking positions. This will result in the need for fewer reductions for next school year as well as aiding with the school's budget for next year.

Ms. Brown will be working on staffing arrangements with the two (2) personnel reductions. A smooth transition is anticipated. There have been four (4) voluntary reductions this spring.

Motion made by Director Shaver to accept the two (2) requested releases from contract and resignations from teaching positions with the school, thanking both personnel for their services.

Motion seconded by Director Handeen.

Motion approved, unanimously.

VIII. INSTRUCTION AND CURRICULUM.

No business scheduled or held.

IX. PUPIL SERVICES.

No Business Scheduled or Held.

X. INFORMATIONAL/DISCUSSION ITEMS

1. Stride Board Summit – October 26-27 – Kelly Edginton.

The upcoming Stride Board Summit is scheduled for October 26 and 27, 2023. Ms. Edginton and Ms. Shiebler provided the Directors with information relating to the agenda and topics planned to be addressed during the summit, which will include product offerings, technology and infrastructure, future of on line schooling, question/answer period etc.

Chairman Thompson talked about his experience in attending prior summit activities. He appreciated the opportunity to get to meet other board members who are in the same position with their own schools around the country, talking and considering various things that had not been considered in the past

The link for attendance has been provided. Director Shaver has indicated that she would like to attend.

XI. EXECUTIVE SESSION

Motion was made by Director Shaver to enter into executive session pursuant to section 74-206(1)(b), Idaho Code, to consider the evaluation, dismissal or disciplining of or to hear complaints or charges against a public officer, employee, staff member of individual agent.

Motion seconded by Director McPherson.

A roll call vote was held with all Directors voting in the affirmative.

Executive Session commenced at 8:14 PM. The subject matter of discussion was consistent with section 74-206(1)(b), Idaho Code.

Executive Session concluded at 8:31 PM.

XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION

Open session re-commenced at 8:31 PM.

Motion was made by Chairman Thompson to ratify the action of the school's Executive Director to place employee A onto paid administrative leave.

Motion was seconded by Director Krein.
Motion approved, unanimously.

Motion was made by Chairman Thompson to approve the proposed Separation Agreement between IDVA and Employee A, on the terms as identified in said written Separation Agreement.

Motion seconded by Director Shaver.
Motion approved, unanimously.

XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.

Request was made regarding inviting the Parent Coalition to make a presentation to the Board at a later date. Ms. Edginton will be in touch with them to arrange something in the future.

Request was made regarding starting the process for selecting a date for the F-2-F summer meeting.

Ms. Edginton indicated that she will be seeking a special board meeting at the end of March, with the Directors indicating that a super-majority can be present on March 29th at 2:00 PM Mountain Time.

XIV ADJOURNMENT

Motion to adjourn was made by Director Krein at 8:38 PM, seconded by Director Shaver.

Motion approved unanimously.

Meeting was adjourned at 8:38 PM MDT.

Respectfully submitted this 16th day of March 2023

Mike Groshong
Board Clerk