

**REGULAR MEETING  
OF THE  
IDAHO VIRTUAL ACADEMY'S  
BOARD OF DIRECTORS**

**Thursday  
April 26, 2023**

**7:00 pm (MDT)**

**PRELIMINARY**

- A. CALL TO ORDER**
- B. ESTABLISH QUORUM**

Meeting was called to order and quorum established at 7:01 PM

**C. ROLL CALL**

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)		X
Position 3	Director Handeen	(7/25)	X	
Position 4	Director McPherson	(7/23)	X	
Position 5	Director Krein	(7/23)	X	

*Positions and Terms pursuant to Policy 103.0*

**Others present at the meeting:**

Kelly Edginton  
Mike Groshong  
Jesse Altsuler  
Roger Welch  
Kellen MacDonald  
Sheila Shreiber  
Felicia Boyle  
Amy White

**II. COMMUNICATIONS**

**A. PROCEDURAL NOTE:**

**1. MOTION TO APPROVE AGENDA – ACTION ITEM**

Motion was made by Director Krein to approve the Agenda, as posted with the understanding that the identified presenter for Stride Marketing Report and Scholarship Recommendation has changed.

Motion seconded by Chairman McPherson.  
Motion approved, unanimously.

**B. ORAL COMMUNICATIONS/PUBLIC INPUT:**

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to make comment.

**C. INFORMATIONAL PRESENTATION: Director's Report**

Presentation of informational items at the discretion and selection of the Directors.

**1. Stride Marketing Report – Katie Shuyler**

Roger Welch presented the Directors with a detailed report regarding Stride's Marketing program and activities for the upcoming school year. The program shift will be on individual schools, as opposed to the national product, touching upon the uniqueness of each of the schools. This is far different than the national K-12 brand approach that had previously been utilized. This year had more local marketing; this will be expanded even more for next year.

The marketing team is looking for local relatable stories. There will be an upcoming hour long meeting to address local marketing and obtain information regarding the uniqueness of each school.

Mr. Welch reviewed the local marketing calendar.

The Directors made numerous inquiries regarding the program and expressed appreciation for the local nature. Discussion included the ability to change the school's website, recognizing that this would be a very large task. There is the option to revise local websites, depending upon each school's desire and abilities.

**2. IDVA 9 + 3 Board Presentation (February 2023) – Felicia Boyle**

Directors have received a written presentation of the school's 9 + 3 financial reports as part of the Board Packet for the meeting.

M. Boyle reviewed the details of the various financial reports with the Directors, with directors making inquiry. Ms. Boyle reviewed each of her slides from the written presentation from the report.

Ms. Boyle reviewed the financial ramifications of 1981 students enrolled, discussed the total student enrollments and withdrawals.

Ms. Boyle stood for questions and responded to inquiries from the Directors. Discussion ensued that cash flow is looking good at this time. Discussion ensued regarding the financial status of the school.

#### **D. INFORMATIONAL PRESENTATION: Board/Staff Discussions**

Board and staff discuss items of mutual interest.

##### **1. Executive Director Report – Kelly Edginton**

The executive director reviewed upcoming calendar items and then noted that the March school events were skating parties. She showed pictures from the event held in the Treasure Valley last month. Directors Shaver and McPherson attended.

The executive director noted that 3 IDVA students made it to the Stride Regional Spelling Bee and one of those students earned a spot in the Stride National Spelling Bee in June. Stride will pay travel expenses for the student and one of her parents.

The executive director reported the school had 19 IDVA/ISID students offered the Idaho Opportunity Scholarship this year.

The executive director relayed that the school's Culinary Arts CTE Program was approved by the state for SY 23/24. With approval our school will receive CTE added-cost funds to provide additional resources for our program.

The executive director informed the board that IDVA senior, T. passed away due to a tragic car accident recently. T. would have graduated with our school next month. The executive director sent a sympathy card to the family on behalf of the school board and staff, and the school plans to honor T. at the graduation ceremonies.

##### **2. ISID School Counselor – Jesse Altsuler**

Mr. Altsuler is an ISID School Counselor and presented a report to the Directors regarding the counseling program. He provided details of the position as well as the individual work with students, providing examples of working with students on various issues. He detailed the school counseling work with dual credits.

Mr. Altsuler stood for questions. Director Krein expressed her appreciation for the presentation and the information regarding student progress. Ms. Edginton thanked Mr. Altsuler for his work with the school, as a long term employee. She praised his work.

The Board expressed their appreciation for his work, indicating that from their participation in graduation they are aware that the students do love him.

### **III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)**

All matters listed under the Consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of March 2023 Regular Meeting**
- 2. Approval of Minutes of March 29, 2023 Special Meeting**
- 3. Approval of Minutes of April 7, 2023 Special Meeting**
- 4. Approval of Minutes of April 20, 2023 Meeting – No Quorum**
- 5. Approval of February 2023 Monthly Invoices**
- 6. Approval of Financial Report**

The consent agenda was opened for discussion and inquiry.

Motion was made by Director McPherson to approve the Consent Agenda Items, as presented with the exception of the correction of the March 29<sup>th</sup> minutes that identified everyone as absent as opposed to present, which she requested be removed from the Consent Agenda.

Motion seconded by Director Handeen.

Motion approved, unanimously.

### **IV. SCHEDULED FOR ACTION**

#### **A. BUSINESS ITEMS (Requiring Approval Vote)**

- 1. Approval of Scholarship Recommendations – Lisa Stein**

Directors Krein and McPherson presented the information relating to the scholarship committee work, those who applied as well as recommendations to the Board for awards relating to these scholarships. There was an increase in the number of applicants and slides as to applicants and proposed awards were presented by the Directors. It was detailed that this was a very difficult process as there are a limited number of scholarships but students who deserve reward. The scholarship award criteria were reviewed.

The Directors presented the proposed 14 award recipients and detailed information regarding each.

Motion was made by Chairman Thompson to approve the award of all 14 scholarship recipients as detailed by the committee.

Motion seconded by Director Krein.  
Motion approved, unanimously.

## **2. FY21 Draft Budget – Felicia Boyle**

Ms. Boyle presented the draft agenda for next school year. There is a decrease in funds relating to ESSER, which will result in a decrease of staff and a corresponding decrease in expenses.

What was presented was preliminary budget work heading into the full budget approval process.

Motion was made by Director Thompson to approve the first draft of the IDVA fiscal budget with direction to commence and follow through with the proper steps for full budget approval.

Motion seconded by Director Handeen.  
Motion approve, unanimously.

## **3. AJG FY24 Cyber Insurance Application – Kelly Edginton**

Ms. Edginton had provided the Directors with information relating to the renewal application for cyber insurance for the school.

Motion was made by Director Handeen directing the administration to complete the application process for the school's cyber insurance purchase and to take necessary steps to complete such purchase.

Motion seconded by Director McPherson.  
Motion approved, unanimously.

#### **4. IDVA ISID School Calendar Updated - Kelly Edginton**

Ms. Edginton provided the Directors with an updated version of the school's calendar for next school year. She indicated that the proposed amendment it to address a correction of the last day for teachers, which was in error on the previously approved calendar.

Motion was made by Director Thompson to approve the school calendars for IDVA and ISID, as presented.

Motion seconded by Director Krein.  
Motion approved, unanimously.

#### **5. Approval of Yr to Yr Lease with ITCA – Kelly Edginton**

Ms. Edginton presented the proposed amended lease for next school year. This lease would include a 3% rental price increase, which is reflected from the base lease for IDVA. The proposal mirrors the rental increase.

As with the prior years, it would be recommended that four (4) months of rental be set aside for the school's scholarship fund.

Director Krein made inquiry relating to the funds that can be reserved for the scholarship fund.

Motion was made by Director Krein to approve the leave with ITCA, including rental increase and to set aside four (4) months of rental payments to go into the school's scholarship fund.

Motion seconded by Director Thompson.  
Motion approved, unanimously.

#### **6. Policy 902.3 Dual Enrollment – Updated – Kelly Edginton**

Ms. Edginton presented an update of this policy to the Directors for consideration and approval. She detailed the specific changes that are being proposed. Discussion included students with dual enrollment.

Motion was made by Director Thompson to approve Policy 902.3, as amended.

Motion seconded by Director Handeen.  
Motion approved, unanimously.

Director Handeen asked if the administration could prepare a report on dual enrollment and tracking information and report back to the Directors.

**V. BUSINESS ITEMS (Scheduled as Informational)**

**1. Discussion for July Annual Meeting – Director Shaver**

The regular meeting is scheduled for July 20<sup>th</sup>. Discussion was held regarding the deadline for budget approval in relation to the July scheduled meeting and timeline with the regular meeting.

Discussion was held regarding moving the date for the June regular board meeting.

Discussions relating to face to face or remote options were also had relating to the annual meeting. Preference is that the meeting be in person on July 20<sup>th</sup> and in May there may be possible date change for the June regular meeting.

**VI. POLICY READINGS (Requiring an Approval Vote)**

No Business Scheduled or Held.

**VII. PERSONNEL REPORT (Requiring an approval vote)**

**1. Personnel Report – Employee Requests for Release from Contract – Kelly Edginton**

Ms. Edginton detailed the requests being made by two (2) employees for release from contract, and allowance to resign. She is recommending approval of these requests as they address the need to decrease staffing for next school year. She would not recommend backfill of either of these positions if the Board is inclined to agree with the release request.

Both have served the school well and she appreciates that they have made the decision to make a change on their own determination, aiding the school for next year's staffing.

Motion by Director Handeen to approve the request for release and resignation of the two (2) teaching personnel, as presented.

Motion seconded by Director Krein.  
Motion approved, unanimously.

**2. Employee Request to work outside of LEA- Kelly Edginton**

Ms. Edginton detailed these requests to the Directors. She recommends

that the Directors agree with this request. She indicated that the Administration will monitor the additional work to make sure that it is not interfering with the primary position at the school.

Motion made by Director Handeen to approve the personnel requests to work outside the LEA, as presented.

Motion seconded by Director Krein.  
Motion approved, unanimously.

**VIII. INSTRUCTION AND CURRICULUM.**

No business scheduled or held.

**IX. PUPIL SERVICES.**

No Business Scheduled or Held.

**X. INFORMATIONAL/DISCUSSION ITEMS**

No Business Scheduled or Held.

**XI. EXECUTIVE SESSION**

No Business Scheduled or Held.

**XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION**

No Business Scheduled or Held.

**XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.**

- Director Handeen earlier in the meeting requested a report on dual enrollment data.
- A request was made to obtain the deadline for submission of resolutions for the ISBA convention.
- Director McPherson indicated that she has the opportunity to return to teaching next fall, starting at the beginning of the school year, and she is going to be taking this opportunity. She will be staying on the Board through June but wanted to advise the Directors that they will need to commence the process of finding a new Director and starting the application process. The next agenda will need to have re-institution of the board's



subcommittee for filling the new position.

**XIV ADJOURNMENT**

Motion to adjourn was made by Director McPherson at 8:33 PM, seconded by Director Handeen

Motion approved unanimously.

Meeting was adjourned at 8:38 PM MDT.

Respectfully submitted this 26<sup>th</sup> day of April 2023.

Mike Groshong  
Board Clerk