

**REGULAR MEETING  
OF THE  
IDAHO VIRTUAL ACADEMY'S  
BOARD OF DIRECTORS**

**Thursday  
September 15, 2022**

**7:00pm (MDT)**

**PRELIMINARY**

**A. CALL TO ORDER**

The meeting was called to order at 7:00 pm (MDT).

**B. ESTABLISH QUORUM**

Quorum was established at 7:00 p.m.

**C. ROLL CALL**

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)	X	
Position 3	Director Handeen	(7/25)	X	
Position 4	Director McPherson	(7/23)	X *	
Position 5	Director Krein	(7/23)	X	

*Positions and Terms pursuant to Policy 103.0*

- Joined meeting in progress during Informational Presentation II.D.

**Others present at the meeting:**

Kelly Edginton  
Mike Groshong  
Amanda Judd  
Jodie Sisson  
Amber Hatrock  
Felicia Boyle  
Kellen MacDonald  
Sheila Shiebler  
Amy White

## **II. COMMUNICATIONS**

### **A. PROCEDURAL NOTE:**

#### **1. MOTION TO APPROVE AGENDA – ACTION ITEM**

Motion was made by Chairman Thompson to approve the Agenda, as posted.

Motion seconded by Director Krein.

Motion approved, unanimously.

### **B. ORAL COMMUNICATIONS/PUBLIC INPUT:**

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to make comment.

### **C. INFORMATIONAL PRESENTATION: Director's Report**

Presentation of informational items at the discretion and selection of the Directors.

#### **1. IDVA 2 + 10 Board Presentation (August 2022) – Felicia Boyle**

Financial Manager Boyle provided the Directors with an update on the school's financial situation. This presentation was provided in writing as well as orally.

Ms. Boyle indicated that the financials are driven by an increase of just over 100 student increase from projections. This impact addresses both revenue and costs.

Due to staffing and student figures, a number of teachers have been moved under ESSER funding for this year.

There are two months left in the federal programs funds. All activity is in line with two months left and expectation of all will be spent.

The balance sheet addresses the July Foundation Payment.

In the summary of cash flow, green reflects open invoices regarding deficit credit for FY 22, to be paid post audit. July and August proposed payments

are bringing the school current on invoices and the school will stay current for a number of months, into winter.

Ms. Boyle stood for questions from the Directors. Director Shaver indicated that she was in agreement and was good with the financial reports and invoices for payment.

Questions addressed staffing costs and plans for next year to address a lower number of staff. Indication was given that the administrative team has been very transparent and open that reductions will occur and that the desire is for this to be performance based, not solely based on last in, first out. While they cannot tell anyone for certain what will happen for next year they are being open with the staff.

#### **D. INFORMATIONAL PRESENTATION: Board/Staff Discussions**

Board and staff discuss items of mutual interest.

##### **1. Executive Director Report – Kelly Edginton**

Ms. Edginton’s report addressed the following subject matters:

Ms. Edginton noted that K-3<sup>rd</sup> grade assessments were being proctored face to face this week and that this is the first time these assessments have been conducted in person since the pandemic. Assessments include the state required Idaho Reading Indicator, a new state required dyslexia screener, and a school math screening assessment. Ms. Edginton and the school’s operations manager, Julie Ingwersen, traveled through Central Idaho to proctor assessments this week and enjoyed meeting students and parents and spending time with the kids.

Ms. Edginton noted that teachers are aware they have fewer students in their classes, understand the relationship between enrollment and staffing and had expressed they would like transparency. Ms. Edginton sent a message to staff regarding staffing for next school year letting them know that there will, likely, be a reduction in force after this school year and informing them of the board’s RIF policy. The communication explained that the school is utilizing ESSER funds to support additional staff this school year. Ms. Edginton communicated with the Board Chair prior to sending the messaging to staff and cc’d him on that message.

##### **2. Staff Highlights: School Psychologist – Jodie Sisson**

Ms. Edginton introduced Ms. Sisson to the Directors. She has been involved with the school as both an employee and as a parent.

Ms. Sisson, who has been with the school for 8 years, detailed to the Board

what her job entails and how it interacts with the students and staff of the school.

Ms. Sisson presented orally as well as with a power point presentation.

Ms. Sisson stood for questions.

### **III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)**

All matters listed under the Consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of August 2022 Regular Meeting**
- 2. Approval of Minutes of Annual 2022 Meeting - Revision**
- 3. Approval of August 2022 Monthly Invoices**
- 4. Approval of payment to Stride for: \$1,297,862**
- 5. Enrollment Report**
- 6. Approval of Financial Report**

Discussion was had by the Directors relating to minutes relating to the credit card and that such were accurate.

Motion was made by Director Handeen to approve the Consent Agenda Items, as presented.

Motion seconded by Director Krein.

Motion approved, unanimously.

### **IV. SCHEDULED FOR ACTION**

#### **A. BUSINESS ITEMS (Requiring Approval Vote)**

##### **1. Certified Staff Evaluation Measures.**

Ms. Edginton presented the Directors with the proposed Certified Staff Evaluation Measures. She detailed the process of development of these measures, as determined by staff and department, which now have to be approved by the Board. Information was provided for K5, 6-12, Special Programs and Counseling. 1EL Teacher is addressed separately as part of Special Programs.

Ms. Edginton stood for questions. She is recommending approval of these measures, as presented.

The chart numbers were discussed. Slide information was presented.

Motion by Director Shaver to approve the Certified Staff Evaluation Measures, as presented.

Motion seconded by Chairman Thompson.  
Motion approved, unanimously.

**V. BUSINESS ITEMS (Informational)**

**1. Follow up Auction Items for ISBA Convention Board Evaluation Reviews, Training/Tools – Kelly Edginton**

Ms. Edginton raised the issue from the Annual Meeting relating to the issue of the upcoming ISBA convention and the school's donated auction items.

Discussion was held regarding the proper use of public funds and the school possibly donating an auction item versus Stride on behalf of the school. Stride is currently in the process of reviewing this issue and Ms. Edginton should have more information later.

**2. Board Request for Late Invoice Policy – Kelly Edginton.**

This was another matter from the Board's Annual Meeting. While Ms. Edginton indicated that she philosophically is in agreement with the concept discussed relating to a policy for reduction of such invoices. She has learned through discussion with counsel that it is more complicated than this as the school has contracts with its vendors and that if we want to go this route in the future, these contracts would have to be amended to allow for this to occur. This is something that could be explored in the future with contract redrafts.

Ms. Edginton also indicated that now may not be the time to address this issue as vendors for service provision for special education are not plentiful and she does not want to scare off the few that are out there. She would rather attempt to work with them proactively to address this not occurring rather than punishing when it does occur. This has not been a significant historical problem and there is a level of understanding of the billing and compliance details that need to be addressed.

Ms. Edginton stood for questions and discussion ensued among the directors to essentially keep an eye on the situation and if problems become more significant matters can be addressed in the vendor contract as opposed to a Board Policy.

**VI. POLICY READINGS (Requiring an Approval Vote)**

No Business Scheduled or Held.

**VII. PERSONNEL REPORT (Requiring an approval vote)**

**1. Personnel Report – New Hires/Contract Renewals/Departing Personnel/Classified Work Agreements.**

Ms. Edginton presented the Directors with the personnel report, the information which has been provided to the Directors in their board packet. Ms. Edginton addressed the one employee seeking to have a contract release from an advisor position. This position was currently being funded through ESSER funds, which will be ending. Everyone recognizes that the program itself is ESSER funded and will be coming to an end with the funds ending.

Ms. Edginton does not recommend backfilling this position with a new employee as each position such as this that is vacated during the year aids in the staffing reductions for next school year.

Motion was made by Chairman Thompson to approve the personnel report, as presented.

Motion seconded by Director McPherson.

Motion approved, unanimously.

**2. Employee Request to Work Outside of LEA – Kelly Edginton**

**3. Employee Request to Work Outside of LEA – Kelly Edginton**

Both employee requests were handled as a single discussion item. Ms. Edginton addressed that the standard protocol for review and recommended approval has been followed and that she recommends approval of both requests.

Motion by Director Krein to approve the two employee's requests to work outside of the LEA, as presented.

Motion seconded by Director Shaver.

Motion approved, unanimously.

**VIII. INSTRUCTION AND CURRICULUM.**

No Business Scheduled or Held.

**IX. PUPIL SERVICES.**

No Business Scheduled or Held.

**X. INFORMATIONAL/DISCUSSION ITEMS**

**1. ISBA – Annual Convention – Kelly Edginton**

Ms. Edginton detailed the convention dates of November 9<sup>th</sup> through 11<sup>th</sup>, at the Coeur d’Alene Resort. Four Directors have indicated an intention to attend, with lodging reservations for three and Director McPherson lodging otherwise.

Director Krein indicated her inability to attend due to other considerations.

**2. Update of Special Assignment Employee – Kelly Edginton**

Ms. Edginton provided the Directors with an update on this employee, only to the extent permitted in Open Session.

Further recommendation and activities may be forthcoming.

**XI. EXECUTIVE SESSION**

No Executive Session was scheduled or held.

**XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION**

No action was taken by the Board.

**XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.**

No matters raised.

**XIV ADJOURNMENT**

Director Krein made a motion for the meeting to be adjourned.

Motion seconded by Director Shaver..

Motion approved, unanimously.

Meeting was adjourned at 7:43 pm MDT.

Respectfully submitted this 15<sup>th</sup> of September 2022. Mike Groshong – Board Clerk