

**REGULAR MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Thursday
April 15, 2021**

7:00pm (MDT)

PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 7:01 pm (MDT).

B. ESTABLISH QUORUM

Quorum was established at 7:01 p.m.

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Director Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)	X	
Position 3	Chairman Handeen	(7/22)		X
Position 4	Director MacConnell	(7/23)		X
Position 5	Director Krein	(7/23)	X	

Positions and Terms pursuant to Policy 103.0

Others present at the meeting:

Kelly Edginton
Mike Groshong
Samantha Davis
Julia Kozlov
Sheila Shiebler
Jesse Altsuler
Amber Hatrock
Allen Wenger
Amy White

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. MOTION TO APPROVE AGENDA – ACTION ITEM

Motion was made by Director Shaver to approve the Agenda, with a typing error correction.

Director Shaver seconded the Motion.
Motion approved, unanimously.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to make comment.

C. INFORMATIONAL PRESENTATION: Director's Report

Presentation of informational items at the discretion and selection of the Directors.

1. IDVA 2 + 10 Board Presentation – Samantha Davis

Samantha Davis reviewed the school's financial status and financial reports with the Directors. Ms. Davis provided this to the Directors in written report format and in her oral report.

Ms. Davis reviewed the Summary and School Metrics report, the FY21 Forecast and Budget Report, the Restricted Funds Report, the Balance Sheet Report, the Cash Flow Report. This information was provided in both a written report as well as oral report.

Ms. Davis addressed the enrollment figures by groupings of K-5, MS and HS. The projected enrollment, 9 month average, decreased 4% or 183 students versus the prior forecast with 66 K05, 69 MS and 48 HS. Project enrollment for 9 month average increased 2,294 students versus prior year, for a 123% student growth year over.

The month-over-month decrease of 1.1 million in revenue is driven by the 183 student decrease. This is offset in part by a decrease in related expenses associated with those students.

Year over budget is driven by a variance in student population with a projected increase of 1,832 students, driving an additional 11.8 million in revenue, offset by related expenses as detailed in the written reports.

Restricted funds are and have been expended to the full extent of provided funds.

In review of the Balance Sheet this decrease is driven by a proposed \$1 million dollar payment to Stride, as well as operating expenses of \$1.1 million, partially offset by state and federal funding of \$400,000. With this report, Ms. Davis requested a payment be made to K12 in the amount of \$1,000,000 to partially pay open billed invoices for September of 2020.

The cash flow report was the last report presented.

Ms. Davis responded to inquiries from the Directors relating to the above matters.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

1. Head of School Report – Kelly Edginton

Ms. Edginton presented the Directors with her Head of School Report. She addressed the following matters:

- Calendar
 - April 21 - Administrative Professionals Day
 - April 26-30: Remote ISAT
 - This has been a significant project for the staff. Parent Agreements at currently at 85% return, and we are following up on the other 15%.
 - May 3-7: Face-to-Face ISAT & Remote ISAT make-up
 - May 3-7: Teacher Appreciation Week
 - May 10-14: Remote IRI
 - May 18: Idaho Falls graduation ceremony
 - Stride is working on a media interest for this activity.
 - May 20: Board meeting
- SW Idaho graduation update
 - Date has changed from May 20 to May 24(?)

- OCR website complaint
 - IDVA received an Office of Civil Rights complaint regarding accessibility of our website. We received a website accessibility complaint in 2017. After working with the OCR, the complaint was dismissed. We received another complaint in 2019. We were advised by the IDVA Board's attorney's office to send the 2018 dismissal letter, which we did. We did not hear anything again until about two weeks ago. The complaint is the same as the original and second complaint. The Stride website accessibility manager, our western region Stride attorney, a Stride senior engineer, and I met with the OCR, and they explained that an individual had filed thousands of school website complaints years ago, and that is how we were issued the 2017 complaint. The OCR found they were utilizing about 40% of their resources on these school website complaints at the time. The second complaint is based off of the same first complaint, and the OCR is revisiting all of the complaints. They formed a new division to do so, in fact. They took us through the issues on the website and noted there are not many. They said they will work with us on them, and no formal resolution agreement will be necessary. Stride has updates coming, and those will address at least some of the issues. The Stride technical team will correct the issues.

- SDE Staff reporting issue
 - The SDE notified us that we cannot report Stride staff for funding purposes. I have been in communication with the Board's attorney regarding this. She was involved in the early years of the school when the SDE and IDVA administration made plans for the then K12 staff to be included in the calculations. We are working through this issue.

- SY 21-22 Staffing update
 - Stride staffing tool based on enrollment projections and confidence levels. Our pre-existing 20-21 school year staff is solid. We are working to determine the staffing needs for 21-22 with the huge influx of students, and figuring out their intentions for next school year so that we can address staffing needs accordingly.

- SY 21-22 Registration
 - As of 4.14.21, 87% of students' parents have responded
 - 56% registering (1966 students)
 - 10% undecided
 - New students approved for SY 21-22
 - As of 4.14.21 at 4:30 pm, we have 16 new students approved.

III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)

All matters listed under the Consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of March 2021 Regular Meeting**
- 2. Approval of March 2021 Monthly Invoices**
- 3. Approval of K12 Invoices –**
- 4. Approval of K12 payment - \$1,000,000**
- 5. Approval of March 2021 Check Register for Website Posting**
- 6. Approval of March Financial Report**
- 7. Enrollment Report**

Motion was made by Director Thompson to approve the Consent Agenda Items, including the K12 payment as presented.

Motion seconded by Director Shaver.
Motion approved, unanimously.

IV. SCHEDULED FOR ACTION.

A. BUSINESS ITEMS (Requiring Approval Vote)

- 1. Bank of Idaho and other ID banks - research findings**
- 2. Interest Rates and LGIP Account Information – Samantha Davis.**
- 3. National Credit Card Research – Samantha Davis**

Motion was made by Director Shaver to Table Business Items 1, 2 and 3 until a later date when the banking decision of the Board has been addressed.

Motion seconded by Director Shaver.
Motion approved, unanimously.

- 4. Proposed SY 21-22 Certificated Pay Scale**
- 5. Proposed SY 21-22 Classified Pay Scale**

The Proposed Schedule for 21-22 certificated employee compensation was presented to the Directors for review and consideration. This schedule has some adjustments for last year. The differences were each reviewed and addressed. A primary change is the expansion of the schedule to 25 years of service, not capping employees at 20 years. An additional change is a \$750 increase in starting salary that then flows through the entire schedule.

The classified schedule likewise has some proposed adjustments from last year. It is expanded to 25 years from 15 years. Overall, it is about a 1.5% increase that is run through the schedule. Discussion occurred regarding the minimum salaries in the various classifications of A, B and C schedule employees.

This information was provided to the Directors in written packet form as well as oral presentation.

Motion was made by Director Shaver to approve the Proposed SY 21-22 Certificated and Classified Pay Scales, as presented.

Motion seconded by Director Thompson.
Motion approved, unanimously.

6. IDVA 2021 Scholarships – Amber Hatrock and Committee

The Scholarship committee presented a report on their work for this year. Thirty-one (31) students applied for a total of 53 applications for scholarships – meaning that some students applied for more than one scholarship.

There was a three-way tie for one scholarship, so the funds were divided out by 3 for a one-tie Wolfpack scholarship at \$500. The \$1,200 in extra donated funds were not part of the initial scholarship funds. The committee divided this into 2 offerings, and offered two “Impact Scholarships” that were provided, or the 2 students who were tied for 2nd in the high achievement scholarship. The Schweitzer donated funds were utilized for a student with a STEM diploma.

In total, 20 students received scholarship funds with \$22,900 being distributed to those 20 students. A detailed listing of scholarship recipients was provided to the Directors with their Board material.

Motion was made by Director Shaver to approve the 2020-21 Scholarship Committee determinations regarding scholarship awards, as presented.

Motion seconded by Director Thompson.
Motion approved, unanimously.

7. IXL Supplemental Program – Jenny Whelan

Ms. Whelan presented information regarding the IXL Supplemental Program and the activities of the team who was exploring the issue of supplemental programs in general. The number of the programs that

IDVA utilizes is significant and can become confusing, especially if a family has multiple students at multiple grade levels. The Administration has also considered the parent survey comments regarding the number of supplemental programs and related log-ins.

The goal is, and was, to streamline the number of these programs, leading to the discussion of the IXL supplemental program. Ms. Whelan detailed the program itself, as well as its benefits, and sought Board approval for the expenditure of funds for this tool. Some of the funds will be coming from the K5 leaning category.

The goal is to streamline all the supplemental programs into one program and one log-in.

Motion was made by Director Thompson to approve the purchase and use of the ICL Supplemental Tool for IDVA's use for the 2021-22 school year.

Motion seconded by Director Shaver.

Motion approved, unanimously.

B. BUSINESS ITEMS (Informational)

1. Update on Dual Credit Pathway Committee – Directors Shaver and Krein.

1. Agenda for April 6th Committee Meeting
2. Agenda for April 8th Committee Meeting
3. DC Pathway Committee Meeting minutes (2)

The committee indicated that they have had some very good meetings on the subject matter and clarified a number of things. At this time, the recommendation will not be to re-build the program, but they are working on some structure and pathways for next school year. The intention is to emphasize two colleges – NIC and CWI - for both students and staff to work towards their status at these two schools as adjunct faculty.

Some handbook updates are also being done to aid in clarity. They are also working on teacher approvals to get the number of schools to a more limited number in the future. This does take a bit of time.

The program is also looking at alternating course offerings for student's ease of use.

Ms. Whelan indicates that they are building a dual credit course with summer for CWI with handbooks so that students can be better prepared for the next school year.

Policy Readings (Requiring an Approval Vote)

1. **Policy 605.0** (Amended)

The proposed changes for this policy were addressed with the Directors. The Administration stood for questions.

Motion was made by Director Shaver to approve the amendment to Policy 605.0, as presented.

Motion seconded by Director Thompson.

Motion approved, unanimously.

2. **Policy 604.2** (Amended)

3. **Policy 608.0** (Amended)

The proposed amendments for these two policies were addressed by Ms. Whelan with the Directors. She detailed each of the proposed modifications and the reasons for such modification. The Administration stood for questions.

Motion was made by Director Shaver to approve the amendments to Policy 604.2 and 608.0, as presented.

Motion seconded by Director Thompson.

Motion approved, unanimously.

4. **Policy 709.2** (Amended)

5. **Policy 702.6** (Amended)

6. **Policy 705.3** (Amended)

Ms. Edginton presented three additional policies for proposed amendment. She detailed each of the proposed amendments to the Directors, with explanation of why the proposed edits are being addressed.

Motion was made by Director Thompson to approve the amendments to Policies 709.2, 702.6 and 705.3, as presented.

Motion seconded by Director Shaver.

Motion approved, unanimously.

C. PERSONNEL REPORT (Requiring an approval vote)

No Business Scheduled or Held.

D. INSTRUCTION AND CURRICULUM.

No Business Scheduled or Held.

F. PUPIL SERVICES.

No Business Scheduled or Held.

VI. INFORMATIONAL/DISCUSSION ITEMS

1. Spring Leadership Institute – ISBA - Information Only

Ms. Edginton provided the Directors with information about an upcoming training opportunity with ISBA. There will be five regional sessions around the state. If any director is interested in attending, she asks them to get in touch with her or Mr. Groshong so that arrangements for attendance can occur.

VII. EXECUTIVE SESSION

No Executive Session Scheduled or Held.

VIII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION.

No Action was Scheduled or Held.

IX. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.

A Special Meeting will be scheduled to address budgetary issues and the approval of the preliminary budget with a review of the budget timeline. It is tentatively set for next Tuesday the 20th at 7:00 PM.

X. ADJOURNMENT

Director Krein made a motion for the meeting to be adjourned.

Motion seconded by Chairman Handeen.
Motion approved, unanimously.

Meeting was adjourned at 7:37 pm MDT.

Submitted this day, the 15th of April, 2021