

**REGULAR MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Thursday
May 20, 2021**

7:00pm (MDT)

PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 7:00 pm (MDT).

B. ESTABLISH QUORUM

Quorum was established at 7:00 p.m.

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Director Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)	X	
Position 3	Chairman Handeen	(7/22)	X	
Position 4	Director MacConnell	(7/23)		X
Position 5	Director Krein	(7/23)	X	

Positions and Terms pursuant to Policy 103.0

Others present at the meeting:

Kelly Edginton
Mike Groshong
Samantha Davis
Sheila Shiebler
Amanda Judd
Andrea Hampton
Allen Wenger
Chris Ono
John Kramer
Amy White

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. MOTION TO APPROVE AGENDA – ACTION ITEM

Motion was made by Director Krein to approve the Agenda, as posted.

Director Shaver seconded the Motion.

Motion approved, unanimously.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to make comment.

C. INFORMATIONAL PRESENTATION: Director's Report

Presentation of informational items at the discretion and selection of the Directors.

1. SPRING LEADERSHIP CONFERENCE Report – Director Shaver

Director Shaver provided the Board with information regarding her recent attendance at ISBA SLI held at the West Ada School District. She indicated her appreciation with the experience and the school's membership with ISBA. A number of legislative pieces were addressed and more information will be forthcoming on those.

Directors engaged in communications regarding membership and taking the best advantage of such membership.

2. IDVA 2 + 10 Board Presentation – Samantha Davis

Ms. Edginton first presented Chris Ono as the new Regional Director for Finance for Stride, and John Kramer as the new Head of School Finance and Compliance. Each of these individuals were introduced, and stated a few comments to the Directors regarding appreciation of the school's past work and looking forward to future endeavors.

Samantha Davis reviewed the school's financial status and financial reports with the Directors. Ms. Davis provided this information to the Directors in written report format and in her oral report.

Ms. Davis reviewed the Summary and School Metrics report, the FY21 Forecast and Budget Report, the Restricted Funds Report, the Balance Sheet Report, the Cash Flow Report. This information was provided in both a written report, as well as oral report.

Ms. Davis addressed the enrollment figures by groupings of K-5, MS and HS. The projected enrollment, 9-month average, decreased less than 1% or 12 students versus the prior forecast. The 9-month projected enrollment increased 2,281 students versus the prior year, showing a 122% year over year growth. Enrollment breakout indicated a K-5 decrease month over of 11 students, MS of 2 and HS increased by 1.

The month-over-month decrease of \$87 Thousand Dollars is driven by the decrease of 12 students. Teacher and Office expenses increased to account for remaining year expenses. This is partially offset by decreased expenses related to the enrollment decline within student expenses of \$35 Thousand Dollars, Related Services expenses of \$200 Thousand Dollars, and Management and Technology fees of \$21 Thousand Dollars.

Year over budget is driven by a variance in student population with a projected increase of 1,819 students, driving an additional \$11 Million Dollars in revenue, offset by related expenses as detailed in the written reports.

Restricted funds are, and have been, expended to the full extent of provided funds.

A review of the Balance Sheet was conducted. Month over month change is driven by the Stride payment of \$1 Million Dollars and operational expenses of \$900 Thousand Dollars.

The cash flow report was the last report presented. This includes ten (10) months of actual expenses, and two (2) months of forecast expense/revenue. The school received \$1.2 Million Dollars for the May 15th Foundation payment, and received \$5.2 Million Dollars in ESSER II funds. Stride proposed a payment of \$300 Thousand in May that will partially pay open billed invoices for September of 2020.

Ms. Edginton provided the Directors with information regarding state funding for Stride employed personnel. This is the first time in her history that this has been an issue. When meeting with the SDE, it was presented as this is not a matter open for discussion. They have had an entirely new

approach to this with a change of staffing in the SDE. We are still working to attempt to address this matter.

Ms. Davis responded to inquiries from the Directors relating to the above matters.

3. Summary Statement of FY 22 Budget – Samantha Davis.

Ms. Davis presented the Directors with the Four Year Budget Summary report. This was presented in both written and oral format. She detailed the budgeted revenue and expenditure projections for the upcoming school year and addressed details in the report.

She opened the matter for questions. Discussion ensued between Ms. Davis and Directors regarding various aspects of the Budget reports presented. She addressed that later in the agenda, the Board has an action item for Budget Publication requirements.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

1. Head of School Report – Kelly Edginton

Ms. Edginton presented the Directors with her Head of School Report. She addressed the following matters:

- CALENDAR
 - May 24th Nampa and CDA Graduation Ceremonies
 - May 28 Last day of SY 20/21
- ESSER II AND III FUNDS
 - The school received its FY21 ESSER II funds, and the school is awaiting its first installment of the ESSR III funds.
- ISBA’S ANNUAL CONVENTION
 - The convention is scheduled to be held on November 17-17th, 2021, at the Boise Center.
- IDVA/ISID GRADUATION REORTED SCHOLARSHIP TALLY
 - Ms. Edginton reviewed the reported scholarship grants to students graduating this year. The current tally is \$752,898. This is the known sum for the school. There are likely funds outstanding that have not yet been awarded, and funds awarded to students that the school is not yet aware of.

- IDAHO FALLS GRADUATION
 - The SE Idaho graduation was held at the drive-in on Monday. There were a few technical problems at the start of the program, and the administration, including Jenny Whelan, the Director of Academics, did a great job just going with the flow of the situation. There were carloads of parents and family members honking car horns in celebration. It was a memorable ceremony and the graduating students had a good time.
- STRIDE SPELLING BEE
 - An IDVA HS Student, earned 3rd place in the Stride National Spelling Bee. Stride flew student and his father to Herndon, VA for the completion. Cheri Pearson, IDVA's Community Engagement Specialist, was also flown in for the Spelling Bee to act as the Spelling Bee monitor. This is a follow-up on a prior Head of School Report informational item.

III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)

All matters listed under the Consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of April 2021 Regular Meeting**
- 2. Approval of Minutes of April 2021 Special Meeting**
- 3. Approval of April 2021 Monthly Invoices**
- 4. Approval of K12 Invoices**
- 5. Approval of K12 payment - \$300,000**
- 6. Approval of April 2021 Check Register for Website Posting**
- 7. Approval of April Financial Report**
- 8. Enrollment Report**

Motion was made by Director Thompson to approve the Consent Agenda Items, including the K12 payment, as presented.

Motion seconded by Director Shaver.

Motion approved, unanimously.

IV. SCHEDULED FOR ACTION.

A. BUSINESS ITEMS (Requiring Approval Vote)

1. Approval of Publishing Estimated FY 22 Budget

Motion was made by Director Shaver to approve publication of the required estimated FY 22 Budget documentation from the presentation by Ms. Davis.

Motion seconded by Director Thompson.
Motion approved, unanimously.

2. Camp Hippo Invoice for April and May Services

Ms. Edginton provided the Directors with details regarding this invoice and the services provided.

Motion was made by Director Thompson to approve the Camp Hippo Invoice for payment, as presented.

Motion seconded by Chairman Handeen.
Motion approved, unanimously.

3. SY 21-22 Enrollment Cap (See Policy 902.5 Below)

Ms. Edginton addressed this subject matter. She does not want to have the same financial problem that occurred this year with a cap on funding increase. Further, the Policy on enrollment and the language of the school's documentation with the Commission need to match with regard to enrollment and limitations on enrollment.

Ms. Edginton detailed the history of the situation, as well as her discussions with the Charter Commission staff.

Motion was made by Director Thompson that Ms. Edginton is to have the language in the school's enrollment cap policy match that which is applicable to any documentation submitted with the Charter Commission relating to the same subject.

Motion seconded by Director Shaver.
Motion approved, unanimously.

4. Department Leadership Premium – Teacher Nominations.

This matter was tabled until the Board Addressed Policy Items, scheduled later in the Agenda.

5. Authorization for HOS to determine Leadership Premiums and School to pay teachers in June Payroll.

This matter was initiated by Ms. Edginton. Due to the late notice and the end of the school year, Ms. Edginton sought authority from the Directors to finalize the leadership premium awards subsequent to this meeting. She detailed the reasons and the categories of awards at issue. She detailed the funding involved and the rules from the state, and the school's policy issues. She detailed that there are also some summer projects involved in this discussion.

The Directors engaged in discussion and inquiry with Ms. Edginton.

Motion was made by Chairman Handeen to allow for Ms. Edginton to finalize Leadership Premium Awards subsequent to this Board meeting and prior to the next director's meeting.

Director Shaver seconded the motion.

Through discussion, Director Krein sought to amend the initial motion of Chairman Handeen to allow for this to occur, but that there be a subcommittee of two Board members comprised of Director Krein and Chairman Handeen to review Ms. Edginton's award selection prior to finalization and payment of these awards.

Chairman Handeen seconded the motion to amend the initial motion, as stated above, by Director Krein. Motion approved, unanimously.

As to the new motion, Director Krein made the motion to approve the motion, as amended and cited above.

Director Shaver seconded the motion.
Motion approved, unanimously.

B. BUSINESS ITEMS (Informational)

No informational Business Items scheduled or Addressed.

Policy Readings (Requiring an Approval Vote)

1. Policy 605.0 - (Amended) Advanced Opportunities Revised.

The proposed changes for this policy, relating to there not being any situation

where any fee could be charged associated with taking any class, were addressed with the Directors. The Administration stood for questions.

Motion was made by Director Thompson to approve the amendments to Policy 605.0, as presented.

Motion seconded by Director Krein.

Motion approved, unanimously.

2. **Policy 702.7** - (Amended) Leadership Premiums Revised

Ms. Edginton provided the Directors with the proposed amendments to the existing Leadership Premium Policy. If the existing Policy were to be followed for this school year, there would only be eight (8) Leadership Premiums awarded under this Policy. As redrafted, the number would be sixteen (16). The Policy originates from prior to this school year, when the student enrollment figure was significantly lower.

Ms. Edginton indicated that this Policy was redrafted in a manner that, hopefully, will not require changes with fluctuation in student population numbers.

Ms. Edginton stood for questions, and discussion ensued between Ms. Edginton and the Directors.

Motion was made by Chairman Handeen to approve the amendment to Policy 702.7, as presented.

Motion seconded by Director Thompson.

Motion approved, unanimously.

3. **Policy 902.5** - (Amended) Enrollment Cap Revised.

The proposed amendments were addressed by Ms. Edginton with the Directors. She detailed each of the proposed modifications and the reasons for such modification. The Administration stood for questions.

Ms. Edginton detailed her discussions with the Commission staff regarding the language in the Policy, as well as in the Performance Certificate. Her goal in these changes is to clean up any and all conflicting language and to keep within the legislative funding cap. Again, she prepared this draft change in an effort that this Policy will not have to be revisited with changes in student enrollment figures.

Motion was made by Director Krein to approve the amendments to Policy 902.5, as presented.

Motion seconded by Director Shaver.
Motion approved, unanimously.

4. Department Leadership Premium – Teacher Nominations.

The Directors returned to this subject matter, tabled earlier in the meeting to be addressed subsequent to policy discussion and possible approval.

With the Board’s approval of the proposed amendment to Policy 702.7, the Directors discussed the award of sixteen (16) nominated premiums per the schools’ policy.

Discussion ensued between the Directors and Ms. Edginton. Discussion included eligibility for teaching staff only, and the various categories of awards from the teaching personnel.

It was realized that only fifteen (15) names of the sixteen (16) awards was advanced in the Board’s packet.

Motion was made by Chairman Handeen to award Leadership Premiums to the fifteen (15) individuals nominated and presented to the Directors, and for a 16th award to be given to the teacher with the next highest nomination figures from the 6-12th grade teacher nomination data.

Motion seconded by Director Thompson.
Motion approved, unanimously.

C. PERSONNEL REPORT (Requiring an approval vote)

1. Request to Work Outside LEA (Poole)

Ms. Edginton presented the Directors with this personnel request. Documentation relating to the request was provided in the Board’s packet.

Motion was made by Director Thompson to approve employee Poole’s Request to work outside the LEA.

Motion was seconded by Chairman Handeen.
Motion approved, unanimously.

2. Request to Work Outside the LEA (Graham)

Ms. Edginton presented the Directors with this personnel request. Documentation relating to the request was provided in the Board’s packet. She explained her rationale for her administrative denial of this request

relating to the hours of work being during the normal schooling day for students. She also detailed that it did not please her to have to have an administrative recommendation for denial, and that she felt for the employees who will not be coming back next year due to anticipated student number changes and their needs to find appropriate summer jobs and jobs for next fall.

Motion was made by Director Shaver to deny employee Graham's Request to work outside the LEA.

Motion was seconded by Director Thompson.
Motion approved, unanimously.

3. Personnel Report (Contract & Work Agreement approvals)

The personnel report was provided in writing in the Board's packet.

Ms. Edginton detailed the releases and non-renewals based upon a staffing confidence calculation and student projection numbers. Should student enrollment exceed this calculation, there are certainly individuals that will be offered contracts from this list to back fill the needed positions.

There are a number who are choosing not to return, and that is designated on the report as resignation. The teachers being returned indicate what category of contract is at issue.

Conversations have occurred with all those employees not being returned. This was also covered in detail at the time of hiring and initial retention by the school. They wanted these employees coming in with eyes wide open that this may only be a single year assignment.

Ms. Edginton stood for question, and discussion ensued in responding to inquiries from the Directors.

Motion was made by Director Krein to approve the personnel report including hiring and contracts, as presented.

Motion seconded by Director Shaver.
Motion approved, unanimously.

D. INSTRUCTION AND CURRICULUM.

1. IDVA Academic Report and Executive Summary

Ms. Edginton provided the Directors with a detailed Academic Report, in writing, as well as an Executive Summary of such report.

- IDVA Enrollment 5/12/2020: 3693 (IDVA enrollment May 2020: 1906)
 - K5: 1516
 - MS: 1157
 - All HS: 1020 (VHS: 715 / ISID: 305)
- Special Education enrollment: 11.35% (May 2020: 12.01%)
 - K5: 11.74%
 - MS: 10.80%
 - VHS: 10.63%
 - ISID HS: 13.11%
- Free & Reduced Lunch (economically disadvantaged) percentage: 44.84% (May 2020: 53.50%)
- K5 students on track to complete 80% of expected progress: 92.6%
- K5 students on track in 75% or more of their course to complete 80% of expected progress: 91%
- Current Passing Rates (all courses)
 - Middle School
 - MS: 77.5% passing rate with 60% of students passing all courses
 - High School
 - VHS: 86.8% passing rate with 71% of students passing all courses
 - ISID- HS: 63.4% passing rate with 47% of students passing all courses
- IDVA high school students enrolled in 568 Advanced Opportunity Courses/IDVA seniors enrolled in 144 Advanced Opportunity courses

F. PUPIL SERVICES.

No Business Scheduled or Held.

VI. INFORMATIONAL/DISCUSSION ITEMS

1. Discussion Regarding July Annual Meeting – Directors

The Directors discussed holding the typical agenda items for the annual meeting during its July Annual meeting date, established as a date that works for the Board for a quorum.

The Board would like to hold a face-to-face meeting in conjunction with the ISBA convention in the fall of this year, and asked the administration to explore dates before or after the convention for this opportunity.

VII. EXECUTIVE SESSION

No Executive Session Scheduled or Held.

VIII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION.

No Action was Scheduled or Held.

IX. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.

No matters were raised.

X. ADJOURNMENT

Director Thompson made a motion for the meeting to be adjourned.

Motion seconded by Director Shaver.
Motion approved, unanimously.

Meeting was adjourned at 8:13 pm MDT.

Submitted this day, May 20, 2021.

Mike Groshong
Board Clerk