

**REGULAR MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Thursday
November 19, 2021**

2:00pm (MDT)

PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 2:04 pm (MDT).

B. ESTABLISH QUORUM

Quorum was established at 2:04 p.m.

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Director Thompson	(7/24)		X
Position 2	Director Shaver	(7/24)	X	
Position 3	Chairman Handeen	(7/22)	X	
Position 4	Director McPherson	(7/23)	X	
Position 5	Director Krein	(7/23)	X	

Positions and Terms pursuant to Policy 103.0

*Director Shaver joined the meeting in progress.

Others present at the meeting:

Kelly Edginton
Allen Wegner
John Kramer
Jake Houtrouw
Kerri Brown
Andrea Hampton
Kellen MacDonald
Mike Groshong
Sheila Shiebler
Cheri Pearson
Amy White

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. MOTION TO APPROVE AGENDA – ACTION ITEM

Motion was made by Director Krein to approve the Agenda, as posted.

Motion seconded by Director Shaver.

Motion approved, unanimously.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to make comment.

C. INFORMATIONAL PRESENTATION: Director's Report

Presentation of informational items at the discretion and selection of the Directors.

1. IDVA 4 + 8 Board Presentation (September 2021)

Mr. Wegner gave the Directors the financial report. The written report was provided to the Directors in the Board's packet. His oral presentation was based on the Cash Flow Report. As of November 1st, there was just over 12.3 million dollars in the school's bank accounts. Spending per month, for non-K-12 expenses, is approximately 1 million dollars per month.

With November's payment waived, the next payment the school receives is in February. This payment will be based on actual figures and will more accurately fill out the rest of the year.

Mr. Wegner also addressed grant status and grant reimbursements. He addressed both Title Funds, as well as ESSER funds and the time period to spend these funds. He discussed how reimbursement activities are being done.

As to K12 payment issues, payments have been applied to last year's invoices. Discussion was held with regard to clearing all of last year's invoices, which is approximately \$163,000. This would put the school

current into this year's payment obligations. This is a very good position for the school. This payment is not a problem with the current bank balance.

Thereafter, K12 invoices for the current school year can be addressed when the February payment is received.

Mr. Wegner is very comfortable with the financial position of the school at this time. Mr. Wegner stood for questions.

Director Shaver thanked Mr. Wegner and the K12 financial personnel for addressing the prior late payments issues. She expressed her appreciation for the issue being appropriately addressed.

Director Krein also raised a question of the manner of Board reimbursement, and the method of payment of such reimbursement to be clarified at a later meeting.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

1. Executive Director Report – Kelly Edginton

Ms. Edginton covered the upcoming calendar activities for the school. This includes the November 24 – 26th Thanksgiving Break, a December 10th School Event and the December 16th Board Meeting.

Ms. Edginton next raised the issue of the school being approached for the Upward Bound Program. She provided the Directors with information and details about the program. They would write a grant jointly as a partner school with the University of Idaho. It would be their first partnership with a virtual school. Ms. Edginton will include this subject matter on the Board's December Agenda. The timeline for this grant cycle would be September 2, 2022 through August 30, 2027.

As this opportunity was raised too late for inclusion in the Board's Agenda but is a great opportunity for the school's students.

Ms. Edginton expressed her appreciation for the face-to-face meeting, and the ability of the Directors to come to Boise for the ISBA Convention and this in-person meeting.

III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)

All matters listed under the Consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed

below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of October 2021 Regular Meeting**
- 2. Approval of Minutes of October 2021 Special Meeting**
- 3. Approval of October 2021 Monthly Invoices**
- 4. Approval of K12/Stride Invoices and payment of \$163,296.00**
- 5. Approval of Financial Report**
- 6. Enrollment Report**

Motion was made by Director Shaver to approve the Consent Agenda Items, as presented.

Motion seconded by Director McPherson.

Motion approved, unanimously.

IV. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring Approval Vote)

1. In Person School Events – Kelly Edginton

Ms. Edginton provided the Directors with information relating to face-to-face events and how they are scheduled. Ms. Pearson does the arrangements for these events. There are potential events listed throughout the school year if face-to-face is going to occur.

Discussion was held among the Directors relating to parent input and feedback. Discussion included the impact on students, families and staff. No one wants a staff member to feel that they are required to attend one of these events if they feel unsafe or do not wish to attend. The Directors want students, families and staff to feel safe and not uncomfortable in attending any event.

Neither staff nor parents would be obligated to attend. Community Liaisons for this year, who receive a stipend, have agreed to attend and have PPE for events.

Ms. Edginton stood for questions.

Motion was made by Director Krein to re-start in-school events again, making them available to the school's students and families with the continuation of optional virtual events as well.

Motion seconded by Director Shaver.
Motion approved, unanimously.

2. Approval of Kelly Edginton as 2nd Credit Card Holder.

As the Board made a recent change in credit card companies, the Administration is now asking the Board to provide that Ms. Edginton be a second card holder for the school, in addition to Mr. Groshong. The school has essentially ceased the use of the Debit Card.

Discussion was had among the Directors and Ms. Edginton as to who is allowed to use this credit card for school-related purposes.

Motion was made by Director Shaver to approve Ms. Edginton as a holder of a 2nd credit card for the school.

Motion seconded by Chairman Handeen.
Motion approved, unanimously.

V. A. BUSINESS ITEMS (Informational)

1. Reporting on last year's provider request for payment on invoices submitted late – Kelly Edginton

Ms. Edginton provided the Board with information regarding provider invoices. Last month, the Board approved payment for a late receive invoice to the school. There was an issue with a late invoice last year.

The late invoice of last year was from a different provider than the recent Tandy invoice. The invoice last year was Camp Hippo.

The late invoice receipt has been addressed with each of these providers. Both of these vendors are typically very good to deal with and provide on-time invoices. These were anomalies.

B. POLICY READINGS (Requiring an Approval Vote)

No Business Scheduled or Held.

C. PERSONNEL REPORT (Requiring an approval vote)

1. Personnel Report – Kelly Edginton

Ms. Edginton presented the Directors with the Personnel Report. This was provided in writing. Ms. Edginton detailed one employee seeking to leave, at her request. This works out well for the school given that the enrollment

numbers are a bit lower. It aids with the personnel and financial position of the school.

Motion was made by Chairman Handeen to approve the personnel report, and employee release, as presented.

Motion seconded by Director McPherson.

Motion approved, unanimously.

2. Employee Request to work outside the LEA – Kelly Edginton

Ms. Edginton presented a report seeking permission for an employee to work outside the LEA. As per policy, this matter must come before the Board. Ms. Edginton and the direct administrator over this employee are very comfortable with this request and recommend approval to the Board.

Motion was made by Chairman Handeen to approve an employee request to work outside the LEA, as presented.

Motion seconded by Director Shaver.

Motion approved, unanimously.

D. INSTRUCTION AND CURRICULUM.

No Business Scheduled or Held.

F. PUPIL SERVICES.

No Business Scheduled or Held.

VI. INFORMATIONAL/DISCUSSION ITEMS

A. ISBA Convention Discussion- Reflection on the Convention by the Directors.

The Directors engaged in a discussion regarding their experiences at the convention, including what they would like to do differently for next year with regard to the charter region, information about reimbursable courses, and visiting the resolutions in advance of the convention. The Directors wish to have more information relating to regional voting.

Each Director addressed what they attended and the various things they learned. They provided Ms. Edginton with information from various vendors and program ideas that they learned about. They provided her with materials from various vendors.

There was less experience with the virtual program in the form of the pre-taped presentations. However, most, if not all, of the live presentations were recorded and are available for a period of 3 months for review.

The next ISBA event is Day on the Hill at the end of February. This is in follow-up of the legislative workshops that were available at the convention. During the legislative session, there will be presentations to the Directors relating to matters occurring at the legislature.

The Board has an appetite for systemic impact and involvement. They would be willing to consider advancing resolutions and work with other Boards doing such. Chairman Handeen would be interested in preparing a resolution on Content Standards.

VII. EXECUTIVE SESSION

No Executive Session Scheduled or Held.

VIII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION.

No Action was Scheduled or Held.

IX. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.

In follow up of the credit card discussion, the next meeting needs to include an action item to address official elimination of the Debit Card for the school, as well as the Upward Bound matter addressed in Ms. Edginton's report.

X. ADJOURNMENT

Director Krein made a motion for the meeting to be adjourned.

Motion seconded by Chairman Handeen.
Motion approved, unanimously.

Meeting was adjourned at 6:56 pm MDT.

Respectfully submitted this day, the 19th of November 2021

Mike Groshong
Board Clerk