

**REGULAR MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Thursday
August 17, 2023**

7:00pm (MDT)

PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH QUORUM**

Meeting was called to order and quorum established at 7:04 PM

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)	X	
Position 3	Director Handeen	(7/25)	X*	
Position 4	Position Vacant	(7/23)		
Position 5	Director Krein	(7/23)	X	

Positions and Terms pursuant to Policy 103.0

- Director Handeen joined the meeting in progress.

Others present at the meeting:

Kelly Edginton
Mike Groshong
Amanda Judd
Kellen MacDonald
Sheila Shiebler
Ani Babayan
Amy White

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. MOTION TO APPROVE AGENDA – ACTION ITEM

Motion was made by Director Shaver to approve the Agenda, as posted.

Motion seconded by Director Krein.

Motion approved, unanimously.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to make comment.

C. INFORMATIONAL PRESENTATION: Director's Report

Presentation of informational items at the discretion and selection of the Directors.

1. Introduction of Ani Babayan – Kellen MacDonald.

Mr. MacDonald introduced Ani Babayan who will be taking over for Ms. Boyle in working with the school associated with their financial and business operations. He detailed her history in working with business matters. The Board expressed its appreciation for the work that Ms. Boyle had done for the school and asked that a token of appreciation be sent to Ms. Boyle to express appreciation for her and her work.

2. IDVA 11 +1 Board Presentation (July 2023) – Kellen MacDonald

Directors have received a written presentation of the school's 11 + 1 financial reports as part of the Board Packet for the meeting, addressing the school's financials for July of 2023.

Mr. MacDonald reviewed the details of the various financial reports with the Directors, with directors making inquiry. Specific attention was directed to the Prior versus Current Forecast report, discussion regarding Medicaid funds and year-end adjustments. The Deficit Credit has yet to be issues for the school.

Mr. MacDonald stood for questions and responded to inquiries from the Directors.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

1. Executive Director Report – Kelly Edginton

The Executive Director reviewed upcoming calendar items.

The Executive Director noted the school staff is all back for the 23/24 school year last week and back to school meetings were held. Of special note, IDVA's 2016 valedictorian, Olivia Thomas, presented on Artificial Intelligence, and it was very engaging for all involved.

The ED provided a list of staff recognized for years of service to the school. One teacher is celebrating her 20th year, 7 staff members are celebrating 15 years, 7 are celebrating 10 years, and 4 are celebrating 5 years.

The ED noted that Chairman Thompson and Director Shaver have registered for the Stride Board summit and asked if any of the other directors are planning to go. Registration must be completed by August 28th.

The ED noted that she sent an email to directors asking who would be attending the annual ISBA convention in Boise Nov 15-17. She noted that she would like to get everyone registered right away so directors can get in on the ISBA room block at the convention site and so the school can get the early registration price.

III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)

All matters listed under the Consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of July 2023 Annual Meeting**
- 2. Approval of July 2023 Monthly Invoices**
- 3. Approval of proposed payment to K12 of \$570,867.50. Payment not to be made until after the 8/15/23 payment from the state has been received.**
- 4. Approval of July Financial Report**

The consent agenda was opened for discussion and inquiry.

Motion was made by Director Handeen to approve the Consent Agenda Items, as presented.

Motion seconded by Director Thompson.
Motion approved, unanimously.

IV. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring Approval Vote)

1. 23/24 Continuous Improvement Plan/Performance Certificate – Kelly Edginton

The school has been using the state board template but there is option to use information from the performance certificate, which would be a whole lot less work for the school's administrators in addressing this every year. This would be the proposal of Ms. Edginton and she requests the Board consider such in this approval.

Ms. Edginton stood for questions.

Motion by Director Thompson to approve the CIP information for the school's Continuous Improvement Plan.

Motion seconded by Director Shaver.
Motion approved, unanimously.

2. 6-12 Handbook Update – Kelly Edginton

Ms. Edginton provided the directors with an update for the grade 6-12 Handbook. The purpose for revisiting this issue was to correct a number of errors where it reads 2023 and should read 2024.

The error had been located by Director Shaver. Ms. Edginton expressed her appreciation for Director Shaver locating this error. Director Shaver indicated her appreciation that this was the only error located in a review of the handbooks.

Ms. Edginton stood for questions.

Motion was made by Director Shaver to approve the amendments to the grade 6-12 Handbook, as presented.

Motion seconded by Director Thompson.
Motion approved, unanimously.

3. Remove Felicia Boyle and add Ani Babayan to IDVA D.L Evans and other required financial accounts – Kelly Edginton

With the change in personnel, with Ms. Babayan taking over the responsibilities formerly performed by Ms. Boyle, the school needs to remove Ms. Boyle from the school's financial accounts, including D. L. Evans, and place Ms. Ani Babayan in place of Ms. Boyle.

Motion was made by Director Thompson to remove Felicia Boyle from the District's financial accounts, including D. L. Evans, and replace her on these accounts with Ms. Babayan.

Motion seconded by Director Shaver.
Motion approved, unanimously.

The Directors reiterated appreciation for the work that Ms. Boyle had performed for the school.

V. BUSINESS ITEMS (Scheduled as Informational)

No Business Scheduled or Held.

VI. POLICY READINGS (Requiring an Approval Vote)

No Business Scheduled or Held.

VII. PERSONNEL REPORT (Requiring an approval vote)

1. August Personnel Report – Kelly Edginton

Ms. Edginton presented the Directors with the resignation of a certificated employee and recommended the Directors agree to this request for resignation and release from contract. Ms. Edginton supported this decision.

Ms. Edginton indicated that the school would not have any problems with backfill of this position as they have a teacher who has experience with the school who can step into this position.

Motion was made by Director Krein to approve the August Personnel Report including the resignation and release from contract of the requested employee.

Motion seconded by Director Shaver.
Motion approved, unanimously.

2. Work Outside of LEA Request – Kelly Edginton

Ms. Edginton presented the Directors with the request to work outside the

LEA by one of the school's employees. Ms. Edginton indicated that she supported this request with the condition that she had written into the request. The caveat relates to the employee needing to take PTO associated with any travel. She would recommend approval of the request with this caveat included.

Motion made by Director Shaver to approve the employee's request to work outside the LEA, with the caveat that for any travel the employee needs to utilize PTO.

Motion seconded by Director Krein.
Motion approved, unanimously.

VIII. INSTRUCTION AND CURRICULUM.

No Business Scheduled or Held.

IX. PUPIL SERVICES.

No Business Scheduled or Held.

X. INFORMATIONAL/DISCUSSION ITEMS

1. Additional Board Director Fill Vacancy - Chairman Thompson

Chairman Thompson provided the Directors with an update as to the committee's work in finding a Director to fill the current vacancy on the Board. The committee has spoken with a number of individuals but nothing has followed through.

Mr. Groshong has reached out to the parents who have expressed interest but had not yet had any responsive communication back.

Chairman Thompson requested that all Directors reach out to individuals who may have interest in filling the vacancy.

XI. EXECUTIVE SESSION

No Business Scheduled or Held.

XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION

No Business Scheduled or Held.

XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.

Director Shaver indicated that she would like to have a presentation as to the status of the lease, which is coming to an end as well as future plan discussions.

Discussion was held as to a possible face-to-face meeting in conjunction with the ISBA convention.

The K-12/Stride Partner Summit was addressed.

At the next meeting or one upcoming in the near future, there will be a demonstration of the new student retention socialization tool.

IV. ADJOURNMENT

Motion to adjourn was made by Director Handeen at 6:42 PM, seconded by Director Shaver.

Motion approved unanimously.

Meeting was adjourned at 7:42 PM MDT.

Respectfully submitted this day, August 17, 2023

Mike Groshong
Board Clerk