

**REGULAR MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Thursday
February 15, 2024**

7:00pm (MDT)

PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH QUORUM**

Meeting was called to order and quorum established at 7:01 PM

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)	X	
Position 3	Director Handeen	(7/25)	X	
Position 4	Brandon Shippy	(7/26)	X	
Position 5	Director Krein	(7/26)	X	

Positions and Terms pursuant to Policy 103.0

Others present at the meeting:

Kelly Edginton
Mike Groshong
Amanda Judd
Jenny Whelan
Sarah Olivas
Kellen MacDonald
Amy White

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. MOTION TO APPROVE AGENDA – ACTION ITEM

Motion was made by Director Shaver to approve the Agenda, as posted.

Motion seconded by Director Krein.
Motion approved, unanimously.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to make comment.

C. INFORMATIONAL PRESENTATION: Director's Report

Presentation of informational items at the discretion and selection of the Directors.

1. Legislative Update Suzi Budge and Jeremy Chou

Ms. Budge provided the Directors with an update of activities at the legislature. Ms. Edginton also provided input in the absence of Mr. Chou.

The most significant topic of discussion relates to the total re-draft of the Charter provisions of the Idaho Code. Last year's renewal hearing was one of the catalysts for the desire by a legislator to redraft these provisions of the Code. Ms. Edginton provided the Directors with the highlights of these proposed changes.

Ms. Budge indicated that this bill should be on the Senate Floor tomorrow AM and it is not anticipated to have any difficulties in this process. She also anticipates that the Governor will be signing the bill, once approved.

Ms. Budge also addressed the significant reset of the Commission and its staff during the past year.

She indicated other areas of legislative interest that the Directors may have is with regard to outcomes based funding as well as a bill addressing charter school facilities funding. She does not believe that this bill will have a huge impact for IDVA.

Ms. Edginton and Ms. Budge stood for questions.

2. IDVA 7 + 5 Board Presentation – Sarah Olivas

Directors have received a written presentation of the school's financial reports as part of the Board Packet for the meeting, addressing the school's financials for January of 2024, with seven months done and five to go in the fiscal year.

Ms. Olivas orally presented the school's financial reports for this meeting with the Directors, specifically reviewing a Summary and IDVA metrics, FY24 Forecast and Budget, Restricted Funds, Balance Sheet and Cash Flow reports.

The nine month average for enrollment is up 227 students, which is driving costs and revenues. In addressing the prior forecast versus current forecast, Ms. Olivas indicated that both benefits and curriculum costs are trending lower than forecasted. She also addressed costs in association to the budget versus current forecast in that merit based increases for teacher salaries are driving some increase in teacher costs, which are offset by administrative salaries. Student costs, student and family services costs and technology costs are being driven by volume.

Ms. Olivas reviewed a summary of the school's restricted funds in the various title programs.

Ms. Olivas addressed the Summary Balance sheet, with total liabilities and equity of just over seven million dollars. She last detailed the Summary Cash flow report.

She indicated that upon the Board reaching the business agenda items of the meeting they need to address a change in personnel on the school's banking accounts.

Ms. Olivas stood for questions.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

1. Executive Director Report – Kelly Edginton

Ms. Edginton reviewed upcoming calendar items for the school with the Directors.

Ms. Edginton notified the Board that both IDVA and ISID were identified as Top Performers by the State. She explained that under the state accountability system Top Performers are schools that rank in the 90th percentile or above on one or more of the indicators used in the calculation

of the composite for their school type. She noted that she discovered that ISID was identified as a Top Performer last year due to being in the 90th percentile + for Math for alternative schools. The State did not notify the school last year or this year. She contacted the state and was told the 2023 Top Performer list would be coming out in a couple of weeks. She asked the area(s) IDVA and ISID were identified as Top Performers and is awaiting the answer.

III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)

All matters listed under the Consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of January 2023 Regular Meeting**
- 2. Approval of January 2023 Monthly Invoices**
- 3. Approval of January 2023 Financial Report**

The Consent Agenda was opened for discussion and inquiry.

Motion was made by Director Handeen to approve the Consent Agenda Items, as presented.

Motion seconded by Director Shaver.
Motion approved, unanimously.

IV. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring Approval Vote)

- 1. Remove Ani Babayan and add Sarah Olivas to IDVA D.L Evans and other required financial accounts. – Kelly Edginton**

Ms. Edginton raised this subject matter with the Directors and detailed the need to change Ani for Sarah on the school's financial accounts.

Ms. Edginton stood for questions.

Motion was made by Director Thompson to remove Ani Babayan and replace her with Sarah Olivas, adding Sarah Olivas to the school's financial accounts, including D.L. Evans bank accounts.

Motion seconded by Director Krein.

Motion approved, unanimously.

2. IDVA Fiscal Policy and Procedures Update (Page 10) – Kelly Edginton.

Ms. Edginton addressed the school's programs review process this year. She indicated that this has been an extremely thorough process this year. She also indicated that the school is and has been following all federal funding requirements but that this edit is associated with putting the practice into a formal policy adoption, as is contained on Page 10 before the Board for consideration and recommended approval.

Ms. Edginton stood for questions.

Motion made by Director Shaver to approve Page 10 of the School's Fiscal Policy and Procedures, adding such to the school's overall Fiscal Policy and Procedures protocols.

Motion seconded by Director Thompson.

Motion approved, unanimously.

3. SY 24-25 IDVA & ISID School Calendar Drafts for Approval –Jenny Whelan.

Ms. Whelan presented the Directors with the proposed school year 2024-2025 calendar for both IDVA and ISID. Both of these calendars are very similar to that for this year and Ms. Whelan detailed the very minor changes. She detailed an extra teacher day between terms.

Ms. Whelan stood for questions. .

Motion made by Director Krein to approve the IDVA and ISID 2024-2024 school year calendars, as presented.

Motion seconded by Director Shaver.

Motion approved, unanimously.

V. BUSINESS ITEMS (Scheduled as Informational)

1. IDVA FY23 Annual Report – Kelly Edginton

Ms. Edginton provided the Directors with the final Annual Report issued by the Commission staff. This is in follow up of the Board's review in December and request for corrections relating to the December Draft.

Ms. Edginton indicated that the turn-around of this report took a bit longer than expected. She had received a different final version that still had a few

errors and when she raised these to the Commission staff they were corrected for the final released report.

Ms. Edginton indicated that she was very pleased with the interactions she had with the Commission staff during this process.

Ms. Edginton stood for questions.

2. ISBA Model Policy Service – Kelly Edginton

Ms. Edginton detailed information regarding the ISBA Model Policy Service as one of the services associated with membership and her action in joining in on this service. She detailed the fees associated and the purchase activity that has occurred.

She believes this will aid in keeping the school current and compliant with statutes as such change from time to time.

Ms. Edginton stood for questions.

VI. POLICY READINGS (Requiring an Approval Vote)

No Business Scheduled or Held.

VII. PERSONNEL REPORT (Requiring an approval vote)

1. Certified Employee Request for Release from Contract – Kelly Edginton

Ms. Edginton presented an employee's request for release from contract and resignation to the Directors. She detailed the situation and reason behind this request. She indicated her recommendation is to accept and approve this request.

Ms. Edginton indicated that at this time she is not going to recommend a back fill hiring for this position. If things change with regard to service to students she will come to the Board and make a hiring recommendation.

Ms. Edginton stood for questions.

Motion was made by Director Shaver to approve the Request for Release from Contract and employee resignation as recommended by Ms. Edginton.

Motion seconded by Director Thompson.

Motion approved, unanimously.

VIII. INSTRUCTION AND CURRICULUM.

1. Academic Report - Jenny Whelan

The Directors board packet had included both a detailed Academic Report as well as an Executive Summary of same. Ms. Whelan detailed information contained in the Executive Summary. She expressed her appreciation to the school's teaching staff for their excellent work and their history of quick responses to any identified concerns.

Ms. Whelan stood for questions.

IX. PUPIL SERVICES.

No Business Scheduled or Held.

X. INFORMATIONAL/DISCUSSION ITEMS

No Business Schedule or Held.

XI. EXECUTIVE SESSION

No Business Scheduled or Held.

XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION

No Business Scheduled or Held.

XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.

Directors identified a number of items for upcoming Agenda subject matters including:

- The scheduling of the July face to face meeting
- Consideration of possible ISBAS resolutions and the deadline for the same.
- Commencement of planning for graduation, including who will be the scheduled speakers and if the length of such ceremonies are becoming too long.

IV. ADJOURNMENT

Motion to adjourn was made by Director Handeen at 7:44 PM, seconded by Director Krein.

Motion approved unanimously.

Meeting was adjourned at 7:44 PM MDT.

Respectfully submitted this 15th day of February 2024.

Mike Groshong
Board Clerk