

**REGULAR MEETING  
OF THE  
IDAHO VIRTUAL ACADEMY'S  
BOARD OF DIRECTORS**

**Thursday  
March 21, 2024**

**7:00pm (MDT)**

**PRELIMINARY**

- A. CALL TO ORDER**
- B. ESTABLISH QUORUM**

Meeting was called to order and quorum established at 7:04 PM

**C. ROLL CALL**

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)		
X				
Position 3	Director Handeen	(7/25)	X	
Position 4	Brandon Shippy	(7/26)	X	
Position 5	Director Krein	(7/26)		
	X			

*Positions and Terms pursuant to Policy 103.0*

**Others present at the meeting:**

Kelly Edginton  
Mike Groshong  
Sarah Olivas  
Sheila Shiebler  
Philip Acheampong

**II. COMMUNICATIONS**

**A. PROCEDURAL NOTE:**

- 1. MOTION TO APPROVE AGENDA – ACTION ITEM**

Motion was made by Director Handeen to approve the agenda, as posted.

Motion seconded by Chairman Thompson.  
Motion approved, unanimously.

**B. ORAL COMMUNICATIONS/PUBLIC INPUT:**

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give directions to staff following a presentation.

No member of the public sought to make comment.

**C. INFORMATIONAL PRESENTATION: Director's Report**

Presentation of informational items at the discretion and selection of the Directors.

**1. IDVA 8 +4 Board Presentation – Sarah Olivas**

Directors have received a written presentation of the school's financial reports as part of the Board Packet for the meeting, addressing the school's financials for February of 2024, with eight months done and four to go in the fiscal year.

Ms. Olivas orally presented the school's financial reports for this meeting with the Directors, specifically reviewing a Summary and IDVA metrics, FY24 Forecast and Budget, Restricted Funds, Balance Sheet and Cash Flow reports.

The average for enrollment is up 195 students over the budget forecast, which is driving costs and revenues. In addressing the prior forecast versus current forecast, Ms. Olivas indicated that both benefits and curriculum costs are trending about as can be expected. She also addressed costs in association with the budget versus current forecast. Student costs, student and family services costs and technology costs are being driven by volume.

Ms. Olivas reviewed a summary of the school's restricted funds in the various title programs. This fund looks good with nothing overspent unless it was intentionally meant to be.

Ms. Olivas addressed the Summary Balance sheet, regarding total liabilities and equity. She last detailed the Summary Cash flow report. Cash on hand is good.

She indicated that Finance would not be requesting a payment to K12 at this time to ensure that the cash on hand remained adequate to meet the school's projected expenses. The next State payment will be the May payment.

Ms. Olivas stood for questions.

#### **D. INFORMATIONAL PRESENTATION: Board/Staff Discussions**

Board and staff discuss items of mutual interest.

##### **1. Executive Director Report – Kelly Edginton**

The Executive Director shared upcoming calendar items and then reviewed the February student skating event, the March virtual escape room events and some student spring break plans.

The Executive Director shared that the Accelerating Public Charter Schools Act was signed into law recently and noted this major update to the charter school law will have positive impacts on charter schools and school choice.

The Executive Director shared that IDVA's Federal Programs Monitor Review was conducted and there were no findings. She noted that the reviewers said this was one of the first times in 3 years they've had such a clean review and that it is rare to have no findings.

The Executive Director shared that the Stride Board and Partner Summit will be held in Reston, VA. Oct 24 & 25 and asked that directors start considering if they would like to attend.

#### **III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)**

All matters listed under the Consent Agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of February 2024 Regular Meeting**
- 2. Approval of Minutes for the March 5<sup>th</sup> Special Meeting.**

- 3. Approval of February 2024 Monthly Invoices**
- 4. Approval of February 2024 Financial Report**

The Consent Agenda was opened for discussion and inquiry.

A motion was made by Director Handeen to approve the Consent Agenda Items, as presented.

Motion seconded by Director Shippy.  
Motion approved, unanimously.

#### **IV. SCHEDULED FOR ACTION**

##### **A. BUSINESS ITEMS (Requiring Approval Vote)**

###### **1. Cloud Storage for Student Files (3 quotes) - Kelly Edginton, Chuck Trapp, Philip Acheampong.**

Ms. Edginton imparted that the school currently has an electronic student filing system called Intact through a vendor, Infodynamics. The service requires a large physical server which is housed in a locked room at the current office location. With the move to a smaller office space, she is proposing moving to cloud storage.

She noted that, this year, the annual Intact cost was \$2,428, up from \$2,168 the prior year. Cloud cost is more, but there are many benefits offsetting this.

- Lessens the need for physical building space: The cloud takes up no physical space, and this opens a large area for storage which the school will need with the office space shrinking considerably.
- The physical server has gone down more than once. When it does, much of the work of the office comes to a standstill. No one can upload or view files. IT has to come onsite to repair it, and repairs may have additional hardware costs. Additionally, if the hardware failed entirely, we would lose our student files.
- Data is more secure in the cloud. Hardware failure is no longer a threat. Moving to the cloud eliminates the single point of failure, and as cloud services provide built-in backup and recovery capabilities, it improves business continuity and drastically reduces the impact of data loss.

- Insurance requirements: Stride and School CyberSecurity Insurance requires a level of security not provided in our current environment (physical server).

Ms. Edginton said she has been in close communication with Sheila and Stride about this, and they agree that moving to the cloud is what should be done.

Ms. Edginton introduced the Regional IT Manager, Philip Acheampong noting that he has been working on this. She noted that IT has secured bids from Sharepoint, Infodynamics and Docuware and Philip has made a careful review of each bid.

Mr. Acheampong, gave the Directors a detailed description of each bid, citing the pros and cons to each bid. He then advised the Board that the most efficient and cost-effective bid would be the one from Infodynamics.

Ms. Edginton asked the Board's approval to accept the bid from Infodynamics.

A motion was made by Chairman Thompson to accept the bid from InfoDynamics for Cloud Storage and use.

Motion seconded by Director Handeen.  
Motion passed unanimously.

## **2. SY 24-25 IDVA & ISID School Calendar Updates - Kelly Edginton**

Ms. Edginton noted that Thanksgiving was incorrect on the SY 24/25 calendars approved at last month's meeting and has been corrected in the draft versions in the Board packet. She stood for questions and asked for approval of the updated calendars.

A motion was made by Director Handeen to accept the changes to the SY 24-25 school calendars as presented.

Motion seconded by Director Shippy.  
Motion passed, unanimously.

## **3. ITCA Sublease – Kelly Edginton**

Ms. Edginton noted the ITCA sublease, in the Board packet, follows the square footage amount in IDVA's new lease and covers the same term as the IDVA lease rather than year by year as it has been in the past. She noted that the lease has been reviewed and signed by the ITCA Board Chairman.

Ms. Edginton asked for the ITCA sublease to be approved and for the Board to continue directing the 1<sup>st</sup> four months of the lease amount to the school's scholarship fund each year.

Motion was made by Chairman Thompson for the Board to approve the ITCA Sublease as presented; to continue to direct that the 1<sup>st</sup> four months of the lease amount each year be added to the school's scholarship fund; and that the Chairman's name be added to the lease agreement.

Motion was seconded by Director Handeen.  
Motion passed, unanimously.

**V. BUSINESS ITEMS (Scheduled as Informational)**

**1. IDVA Accreditation Report – Kelly Edginton**

Ms. Edginton noted that IDVA underwent a Cognia Accreditation review this year. Information and documentation were submitted, interviews with the admin team, parents, students, and teachers were conducted. The school earned 371 of 400 Index of Educational Quality points. The Cognia IEQ network average is 253. With this score, the school is expected to be accredited once again. The Directors thanked Ms. Edginton for the report and expressed their deep appreciation for her leadership of the school.

**VI. POLICY READINGS (Requiring an Approval Vote)**

No Business Scheduled or Held.

**VII. PERSONNEL REPORT (Requiring an approval vote)**

No Business was Scheduled or Held.

**VIII. INSTRUCTION AND CURRICULUM.**

No Business was Scheduled or Held.

**IX. PUPIL SERVICES.**

No Business Scheduled or Held.

**X. INFORMATIONAL/DISCUSSION ITEMS**

Mrs. Edginton said she communicated with Jessica Lecertua, the school's counseling administrator, as requested by the board, and Jessica thinks it is a nice touch to have a board speaker She thinks a 3-minute speech from a director is reasonable, and she thinks audience members appreciate hearing from a board member. Ms. Edginton agrees with Ms. Lecertua.

Graduate dates are:

- Mon, May 20 @ 7 pm: Blackfoot Performing Arts Center
- Wed, May 22 @ 4 pm: NNU Brandt Center, Nampa
- Thurs, May 23 @ 5 pm: Kroc Center, Coeur d'Alene

After a brief discussion among the Directors present, it was decided that Chairman Thompson would speak on behalf of the Board at the Blackfoot graduation; Director Handeen at the Coeur d'Alene graduation and that the Directors would ask Director Shaver if she would do the same at the Nampa graduation.

There was but a brief discussion regarding the assigning of the date for the Annual Meeting, the type of meeting that it would be (Zoom or face-to-face) etc. The Directors present voted to table the discussion until the April meeting so that input could be sought from Directors Krein and Shaver.

**XI. EXECUTIVE SESSION**

No Business Scheduled or Held.

**XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION**

No Business Scheduled or Held.

**XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.**

**IV ADJOURNMENT**

Motion to adjourn was made by Director Handeen at 7:44 PM, seconded by Director Krein.

Motion approved unanimously.

The meeting was adjourned at 7:44 PM MDT.

Respectfully submitted this 21<sup>st</sup> day of March 2024.

Mike Groshong, Board Clerk.