

**REGULAR MEETING  
OF THE  
IDAHO VIRTUAL ACADEMY'S  
BOARD OF DIRECTORS**

**Thursday  
June 20, 2024**

**7:00pm (MDT)**

**PRELIMINARY**

- A. CALL TO ORDER**
- B. ESTABLISH QUORUM**

Meeting was called to order and quorum established at 7:00 PM

**C. ROLL CALL**

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)		X
Position 2	Director Shaver	(7/24)	X	
Position 3	Director Handeen	(7/25)	X	
Position 4	Brandon Shippy	(7/26)	X	
Position 5	Director Krein	(7/26)		

X

*Positions and Terms pursuant to Policy 103.0*

**Others present at the meeting:**

Mike Groshong  
Jenny Whelan  
Sarah Olivas  
Sheila Shiebler  
Kellen MacDonald  
Amy White

**II. COMMUNICATIONS**

**A. PROCEDURAL NOTE:**

**1. MOTION TO APPROVE AGENDA – ACTION ITEM**

Motion was made by Director Shaver to approve the Agenda, as posted.

Motion seconded by Director Krein.  
Motion approved, unanimously.

**B. ORAL COMMUNICATIONS/PUBLIC INPUT:**

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give directions to staff following a presentation.

No member of the public sought to make comment.

**C. INFORMATIONAL PRESENTATION: Director's Report**

Presentation of informational items at the discretion and selection of the Directors.

**1. IDVA 11 + 1 Board Presentation – Sarah Olivas**

Directors have received a written presentation of the school's financial reports as part of the Board Packet for the meeting, addressing the school's financials for May of 2024. The data for this report encompasses eleven completed months of the fiscal year with one month remaining in the fiscal year. The fiscal year turns on July 1<sup>st</sup>.

The report specifically presented the Summary and IDVA metrics, FY 24 forecast and budget, Restricted Funds, Balance Sheet and Cash Flow.

The actual enrollment (9-month average) was up 196 students from budgeted. The nine-month average enrollment sat at 2108, down one from last month. This is broken down to 581 in k-5; 600 in MS and 926 at HS levels.

The prior versus former forecast, the report is not much different than that of last month's report. The percentage changes run from -2% to + 2%. The prior forecast was at 2106 students as opposed to the current forecast at 2108. The budget forecast report is impacted by the increase of 196 student change. Most of the changes in this report are driven by volume figures.

The Summary of Restricted Funds report addressed clean -activities regarding fund allocations and starting to true-up the various funds. The work on this the past month with Kelly and Sarah has been

productive. There is not expected to be any significant rollover at the end of the year.

The Balance Sheet also looks good for this time. Discussion included the anticipated July payments, pre-paid expenses as well as deferred revenues, ISP, AP and salary accruals.

The Cash Flow report was also addressed with anticipated figures through the last month of the school year.

Ms. Olivas stood for questions.

#### **D. INFORMATIONAL PRESENTATION: Board/Staff Discussions**

Board and staff discuss items of mutual interest.

##### **1. Executive Director Report – Kelly Edginton**

Ms. Edginton is absent for this month's meeting and Jenny Whelan is attending and presenting in her absence.

Ms. Whelan addressed the upcoming dates on the school's calendar.

Ms. Whelan notes that the annual board meeting is scheduled to take place at the IDVA offices in Meridian on Wednesday, July 17<sup>th</sup> with a board dinner to be held on the evening of the 16<sup>th</sup>. Mr. Groshong will be providing additional information as the date nears.

Ms. Whelan noted that June is School Board Appreciation Month. She expressed the school's appreciation for the Directors and their service to the school, its students and staff.

Ms. Whelan noted that the school's various graduation ceremonies went well and displayed for the Directors class of 2024 graduation photos.

Ms. Whelan noted that Stride/K-12 won 6 Stevie awards for excellence at the 22<sup>nd</sup> annual American Business Awards for its innovative educational solutions, including its virtual conference Promising Practices, the Stride Professional Development Center, Stride's Innovative and Accessible Virtual Labs, and Stride's Minecraft Education Worlds.

#### **III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)**

All matters listed under the Consent Agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of May 2024 Regular Meeting**
- 2. Approval of May 2024 Monthly Invoices**
- 3. Approval of May 2024 Financial Report**

The Consent Agenda was opened for discussion and inquiry.

A motion was made by Director Krein to approve the Consent Agenda Items, as presented.

Motion seconded by Director Shaver.  
Motion approved, unanimously.

#### **IV. SCHEDULED FOR ACTION**

##### **A. BUSINESS ITEMS (Requiring Approval Vote)**

###### **1. ISBA FY '25 Annual Dues – Jenny Whelan**

Ms. Whelan provided the Directors with information regarding the renewal for the ISBA membership for the school.

A motion was made by Director Thompson to approve the payment of the annual dues and renewal of the school's membership in ISBA for the next school year.

Motion seconded by Director Shaver.  
Motion passed unanimously.

###### **2. FY '25 Insurance Proposal – Jenny Whelan**

Ms. Whelan provided the Directors with information regarding the school's renewal. This policy addresses the same coverage as last year. Details were provided to the Directors in their board packets. Discussion was held among the Directors relating to cost.

Ms. Whelan stood for questions.

A motion was made by Director Thompson to approve the school's

insurance contract for next year, as proposed.

Motion seconded by Director Krein.

Motion passed, unanimously.

**3. Approval of FY '25 Budget, Including Approval to add Chairman's Signature to Certification Page – Sarah Olivas.**

Ms. Olivas presented the Directors with the proposed budget for the school for the FY '25 year. This is the same information previously provided to the Board during its prior meeting.

Each of the state's budget forms was presented and reviewed. Discussion was held regarding the committee work in the development of the budget. The committee was also comfortable with the numbers in the budget.

Discussion was held regarding revenue increases in relation to prior budgets as well as debt relief issues.

Director Shaver expressed her appreciation about the budget and the hope that the school may operate the year in a positive status.

Motion seconded by Director Thompson to approve the FY '25 Budget as presented.

Motion seconded by Director Shaver.

Motion passed, unanimously.

**V. BUSINESS ITEMS (Scheduled as Informational)**

**1. SY 23-24 Certified and Administrator Evaluations – Jenny Whelan**

Ms. Whelan provided the Directors with information regarding the completion of all certified staff and administrative evaluations. She detailed the statutory requirements regarding this process and confirmed that they were all completed and reported to the state as required.

**VI. POLICY READINGS (Requiring an Approval Vote)**

**1. Policy 510.0 - School Texting Proposed Update**

Ms. Whelan presented the Directors with the proposed update

to Policy 510.0. This information was also provided to the Directors in their board packets.

She detailed that the primary difference is an opt in change to opt-out.

Ms. Whelan stood for questions.

Motion by Director Shaver to approve the amendments to Policy 510.0, as presented.

Motion seconded by Director Krein.  
Motion approved, unanimously.

**VII. PERSONNEL REPORT (Requiring an approval vote)**

**1. Personnel Report – Jenny Whelan  
Approval of hire of new Special Education Teacher  
Approval of employee request for release from SY 24-25 contract**

Ms. Whelan presented the Directors with the current personnel report. A copy was also presented in the Board's packet.

Motion was made by Director Thompson to approve the hiring of the special education backfill position.

Motion seconded by Director Shippey.  
Motion approved, unanimously.

Ms. Whelan addressed an employee's request for release from contract. This was a special education position for next year.

Motion was made by Director Krein to approve release request by the employee for contract release.

Motion seconded by Director Shaver.  
Motion approved, unanimously.

**VIII. INSTRUCTION AND CURRICULUM.**

No Business Scheduled or Held.

**IX. PUPIL SERVICES.**

No Business Scheduled or Held.

**X. INFORMATIONAL/DISCUSSION ITEMS**

The Directors were provided information relating to the annual meeting, board dinner the evening before, and request that Directors complete their evaluations and return by July 5<sup>th</sup>.

**XI. EXECUTIVE SESSION**

No Business Scheduled or Held.

**XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION**

No Business Scheduled or Held.

**XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.**

No matter was raised for any future Agenda items.

**IV ADJOURNMENT**

Motion to adjourn was made by Director Krein at 7:32 PM, seconded by Director Shaver.

Motion approved unanimously.

The meeting was adjourned at 7:32 PM MDT.

Respectfully submitted this 20<sup>th</sup> day of June 2024.

Mike Groshong, Board Clerk.