

**REGULAR MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Thursday
May 16, 2024**

7:00pm (MDT)

PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH QUORUM**

Meeting was called to order and quorum established at 7:13 PM

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)	X	
Position 3	Director Handeen	(7/25)	X	
Position 4	Director Shippy	(7/26)		
X				
Position 5	Director Krein	(7/26)		* X

*Director Krein joined the meeting later.

Positions and Terms pursuant to Policy 103.0

Others present at the meeting:

Kelly Edginton
Mike Groshong
Jenny Whelan
Sarah Olivas
Sheila Shiebler
Kellen MacDonald
Amy White

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. MOTION TO APPROVE AGENDA – ACTION ITEM

Motion was made by Director Krein to approve the Agenda, as posted.

Motion seconded by Director Shaver.
Motion approved, unanimously.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give directions to staff following a presentation.

No member of the public sought to make comment.

C. INFORMATIONAL PRESENTATION: Director’s Report

Presentation of informational items at the discretion and selection of the Directors.

1. IDVA 10 + 2Board Presentation – Sarah Olivas

Directors have received a written presentation of the school’s financial reports as part of the Board Packet for the meeting, addressing the school’s financials for April of 2024. The data for this report encompasses ten completed months of the fiscal year with two months remaining in the fiscal year.

The report specifically presented the Summary and IDVA metrics, FY 24 forecast and budget, Restricted Funds, Balance Sheet and Cash Flow.

The nine month average for student enrollment sat at 2109, which is an increase of 194 students from budget. This impacts both expenses and revenues. With regard to the various reports, where the notation indicates “volume” are changes in the budget associated with the student number increase. There is also a reduction of approximately 1% associated with miscellaneous expenses and a year-to-date trend.

The prior versus former forecast, the report is not much different than that of the last month’s report. The budget to forecast is impacted by the increase of 194 students. Additional modifications address the

merit based increases and summer accruals, administrative salaries that offset teacher expenses and lottery funds indicators.

The summary of restricted funds were addressed in greater detail. The percentages of the various funds will start to true-up with next month's report after there have been line items addressed and moves in finds and expenses associated with line items. This will result in reclassification of expenses.

The Balance Sheet also looks good for this time. Discussion included the anticipated May and July payments, pre-paid expense as well as deferred revenues, ISP, AP and salary accruals.

The Cash Flow report was also addressed with anticipated figures through the remainder of the school year.

Ms. Olivas stood for questions.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

1. Executive Director Report – Kelly Edginton

Ms. Edginton reviewed upcoming calendar items. This included the scheduled May 17th face-to-face event, graduation dates, last day of school, regular board meeting, annual board meeting and the dinner scheduled for the evening before.

Ms. Edginton showed the Directors photos from last month's school fishing event in Boise. Fish and Game taught students the basics of fishing and provided fishing poles and bait. Three fish were caught.

Ms. Edginton passed along expression of thank you from staff for the gift cards they received for Administrative Professionals Day and Teacher Appreciation Week.

Ms. Edginton showed photos from IDVA's long-time special education teacher, Lori Ellesmere-Jones', retirement party. She will be missed and appreciation was expressed for her service to the school.

Ms. Edginton reminded the Board about the Board and District Partner Summit to be held Oct 25 with Oct 24 as an optional best practices day at Stride/K12 headquarters in Virginia. Any Board members wishing to attend should complete the Summit 2024 attendance form. The link to

the form was in an email each Director should have received, and Ms. Edginton said she would email it to them, as well.

Ms. Edginton stood for questions.

III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)

All matters listed under the Consent Agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of April 2024 Regular Meeting**
- 2. Approval of April 2024 Monthly Invoices**
- 3. Approval of April 2024 Financial Report**

The Consent Agenda was opened for discussion and inquiry.

Director Shaver addressed Amazon sales issues and tax irregularities. Ms. Edginton corrected these issues.

Questions were also raised with regard to the increased homeless student population numbers.

A motion was made by Director Thompson to approve the Consent Agenda Items, as presented.

Motion seconded by Director Krein.
Motion approved, unanimously.

IV. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring Approval Vote)

- 1. Consolidated Bank Accounts by Closing LGIP Accounts– Sarah Olivas**

Ms. Olivas addressed that there is currently a balance of 2 cents for the school in the LGIP. The school had moved the majority of its funds when it opened other accounts and left these funds in the LGIP to have a remaining balance in the account.

At this time she is asking the Directors for permission to close this

account down and to remove the 2 cents.

A motion was made by Director Shaver to remove the school's two cents from the LGIP and to close down the school's account with the LGIP.

Motion seconded by Director Thompson.
Motion passed unanimously.

2. Approval of Audit Engagement Letter. – Sarah Olivas

Ms. Olivas presented the Directors with the proposed Audit Engagement letter for the school's annual fiscal audit. There is a slight increase in cost for the annual audit.

Ms. Olivas requested the Board's approval of this engagement letter and the retention of the auditor for the annual fiscal audit.

A motion was made by Director Thompson to approve the retention and enter into the Audit Engagement letter, as proposed.

Motion seconded by Director Krein.
Motion passed, unanimously.

3. Approval of SY 24-25 School Start Schedule - Kelly Edginton

Ms. Edginton addressed the issue of the school's start schedule for the 2024-2025 school year. A hard copy of the proposed schedule is contained in the Board's written packet. The proposal is to include adding more school start dates from the past to aid with the removal of enrollment barriers. Kids come to the school for all sorts of reasons and at all times in the year.

Ms. Edginton stood for questions and addressed how the starts worked differently in the elementary school versus the secondary school and how to address plans for secondary cohorts with credits.

Motion was made by Director Shaver to approve the school start schedule for the 2024-25 school year, as presented.

Motion seconded by Director Krein.
Motion passed, unanimously.

4. FY 24 Insurance Proposal– Kelly Edginton

This matter was tabled until the next meeting as there was an issue

with regard to the proposal using outdated student enrollment numbers.

V. BUSINESS ITEMS (Scheduled as Informational)

No Business Scheduled or Held.

VI. POLICY READINGS (Requiring an Approval Vote)

No Business Scheduled or Held.

VII. PERSONNEL REPORT (Requiring an approval vote)

1. Personnel Report – Approval of SY 24-25 contracts and work agreements – Kelly Edginton

Ms. Edginton presented the Directors with the 2024-25 school year proposed contracts for certificated personnel and work agreements. These are also presented in the Director’s written packets.

Two new special education teachers are positions included in this proposal along with the recruitment activities for one additional special education backfill position.

Motion by Director Shaver to approve the 2024-25 school year contracts and work agreements, as presented, directing the Chair to sign the certificated contracts.

Motion seconded by Director Krein.
Motion approved, unanimously.

VIII. INSTRUCTION AND CURRICULUM.

1. Academic Report – Jenny Whelan

Ms. Whelan provided the Board with a written Academic Report in the Board Packet. She shared a number of the matters highlighted. She specifically addressed IRI and ISAT testing information. She indicated that students are coming to school well prepared.

Ms. Whelan recently participated in testing proctoring and indicated her enjoyment with this activity. IRI participation numbers were looking good as well as the initial scores.

Ms. Whelan stood for questions. She addressed the acronyms in the report, asking for clarification. In general pleasure was expressed with

regard to scores.

Questions were raised with regard to a math task force and the Directors desires to meet with someone from the task force. Director Shaver believes the curriculum and teaching are aligned to the standards but that the standards are not aligned to ISAT. This also included discussion on how the math courses will be taught next year.

The state is putting out a new RFP for ISAT for next year.

IX. PUPIL SERVICES.

No Business Scheduled or Held.

X. INFORMATIONAL/DISCUSSION ITEMS

The Directors were reminded of the graduation dates for the ceremonies in various regions of the state.

XI. EXECUTIVE SESSION

No Business Scheduled or Held.

XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION

No Business Scheduled or Held.

XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.

No matter was raised for any future Agenda items.

IV ADJOURNMENT

Motion to adjourn was made by Director Thompson at 7:56 PM, seconded by Director Krein.

Motion approved unanimously.

The meeting was adjourned at 7:55 PM MDT.

Respectfully submitted this 16th day of May 2024.

Mike Groshong, Board Clerk.

