

**REGULAR MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Thursday
October 17, 2024**

7:00pm (MDT)

PRELIMINARY

- A. CALL TO ORDER**
- B. ESTABLISH QUORUM**

Meeting was called to order and quorum established at 7:02 PM

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)	X*	
Position 2	Director Shaver	(7/24)	X	
Position 3	Director Handeen	(7/25)	X	
Position 4	VACANT	(7/26)		
Position 5	Director Krein	(7/26)	X	

Positions and Terms pursuant to Policy 103.0

*Joined meeting in progress

Director Krein ran the meeting until Chair Thompson arrived

Others present at the meeting:

Kelly Edginton
Mike Groshong
Sarah Olivas
Amanda Judd
Jessica Lecertua
Jenny Whelan
Kellen MacDonald
Sheila Shiebler
Tim Hoyt
Amy White

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. MOTION TO APPROVE AGENDA – ACTION ITEM

Motion was made by Director Shaver to approve the Agenda, as posted.

Motion seconded by Director Handeen.

Motion approved, unanimously.

The Directors noted that Director Shippy has submitted his letter of resignation from the School's Board of Directors.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give directions to staff following a presentation.

No member of the public sought to make comment.

C. INFORMATIONAL PRESENTATION: Director's Report

Presentation of informational items at the discretion and selection of the Directors.

1. IDVA 3 + 9 Board Presentation – Sarah Olivas

Directors have received a written presentation of the school's financial reports as part of the Board Packet for the meeting, addressing the school's financials.

The data for this report encompasses the first quarter of the school year. She presented a financial summary and IDVA metrics, FY25 Forecast and Budget; Restricted Funds Report; Balance Sheet Report; and Cash Flow Report.

The actual enrollment 9 month average is up 189 students from budget

development. The school's special education population is also significant – at 19% for k-5, 20% for MS and 13% for HS breakdown. The change in student enrollment from budget is driving costs and revenue change from the budget development as well as special education population increase. The removal of lottery fund revenue is also identified on the Budget to Current Forecast Report.

The Restricted Funds report is as expected, with funds categories all in the appropriate status. Cash balances are high. She is not recommending a K12 payment this month, but to hold 2 months of payments in accounts. There is a November state payment and a recommendation for a K12 payment in December.

With regard to the Balance Budget Credit. The original estimate was much higher than the current with adjustments at \$395,318.

Ms. Olivas stood for questions.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

1. Executive Director Report – Kelly Edginton

The Executive Director reviewed upcoming calendar items relating to the school. She noted that the school's face-to-face Back to School events went well across the state. The weather was perfect for these events. She shared photographs of the various school activities.

Ms. Edginton stood for questions.

III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)

All matters listed under the Consent Agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of September 2024 Regular Meeting**
- 2. Approval of September 2024 Monthly Invoices**
- 3. Approval of September 2024 Financial Report**

The Consent Agenda was opened for discussion and inquiry.

A motion was made by Director Shaver to approve the Consent Agenda Items, as presented.

Motion seconded by Director Krein.

Motion approved, unanimously.

IV. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring Approval Vote)

1. Add Kristi Korfanta-Harris as a DL Evans Credit Card Holder – Ms. Edginton.

As addressed during the prior Board Meeting, there is a change in operational manager for the school. Ms. Korfanta-Harris now holds this position. She has been with the school for approximately 13 years in different positions. She has always done a great job. In this new position, her name needs to be added to the credit card status.

Motion was made by Director Krein to add Ms. Korfanta-Harris onto the school's bank credit card.

Motion seconded by Director Shaver.

Motion approved, unanimously.

2. Annual Financial Audit – Tim Hoyt

Upon Mr. Hoyt's arrival, the Audit Report was addressed. Mr. Hoyt presented the entirety of the report to the Directors. The Completed report was included in the Board's packet. The audit went very well. It is an unmodified opinion with no qualifications. This is the best audit outcome that can be given.

Specific attention included the Internal Controls Report, Compliance for major programs, and the Statement of Revenues and Expenses. This year there was the additional one-time supplemental funding and Charter School facilities funds that helped bump up revenue.

Discussion was held regarding protection of funds and non-use of the state government investment pool.

Mr. Hoyt stood for questions.

Motion made by Director Krein to approve the school's Audit Report, as presented.

Motion seconded by Director Handeen.

Motion approved, unanimously.

3. Public Charter School Specific – Teacher Certification Application for Amy Kremin – Kelly Edginton

Ms. Edginton advised the Directors as to the specifics of a Charter School Specific teaching credential. Ms. Kremin has been a sub for the school and involved with the school for a significant period of time. She has a college degree and is not yet holding a teacher's certification. She has the requisite requirements to obtain a charter specific certification. The materials regarding this application and qualification are contained in the Board's packet.

The Directors discussed Ms. Kremin's degree and the wide range of classes she has historically completed. It is believed that her history will put her in a good place for being an effective teacher.

This assignment would be a combined 3rd/4th grade class. She has an assigned mentor and has been subbing this year.

Discussion was held regarding the difference between this type of a certification and ABCTE. The school does have other teachers who went through this route to obtain their certification.

The Board has to complete the attestation that is included with the application.

Motion made by Director Handeen to approve and complete the three attestations contained in the Public Charter School-Specific Teacher Certification Application, directing the Board to sign the application and attestations, as presented.

Motion seconded by Director Shaver.

Motion approved, unanimously.

V. BUSINESS ITEMS (Scheduled as Informational)

No Business Scheduled or Held.

VI. POLICY READINGS (Requiring an Approval Vote)

1. Credit Recovery Policy (draft) – Kelly Edginton

Ms. Edginton presented the District with the draft proposed credit recovery policy. The Board addressed this policy last month and asked for it to be returned to address a number of revisions and give the board time to address the policy. Ms. Lecertua was also present to answer any Board questions.

This policy is necessary for the NCAA eligibility matter that the Board has previously discussed. All else is done for this process except the two pending policies that are before the Board tonight. Confirmation of these two board policies is all that is remaining for this approval process.

The Board entered into discussion regarding the Board policy and the application of the policy language with examples. Discussion included one possible modification of language to include a “such as” example into the policy language.

Motion was made by Director Shaver to approve the Credit Recovery Policy, as presented.

Motion seconded by Director Handeen.

Motion approved, unanimously.

2. IDVA Transcript Revision Policy (draft) – Kelly Edginton

Ms. Edginton presented the Directors with the second returned policy for the Board’s review. This is the second NCAA policy that needs to be addressed that the Board reviewed and asked to have returned for consideration at this meeting. During the prior reading the Board had a lot of questions and edits were made to address such for this reading.

Ms. Lecertua addressed a number of matters raised by the Board during the 1st meeting, including GPA and showed the Board an example of a transcript under this policy.

Ms. Edginton stood for questions.

Motion was made by Director Krein to approve the Transcript Revision Policy, as presented.

Motion was seconded by Director Handeen.
Motion approved, unanimously.

3. IDVA Library Policy Draft - Kelly Edginton

Ms. Edginton presented the Directors with a draft of the library policy. This has been provided in the Board's packet. This is a policy that is a modification for the virtual school's setting, relating to a statutory required policy. It is based off on an ISBA model policy but adjusted for virtual setting.

Ms. Edginton stood for questions.

Motion was made by Director Thompson to approve the Library Policy, as presented.

Motion seconded by Director Handeen.
Motion approved, unanimously.

4. IDVA Learning Materials Review Reconsideration Policy Draft – Kelly Edginton.

This was another policy driven by Idaho Code changes. Ms. Edginton indicated she worked with counsel to develop this policy.

This is related to the previously approved policy.

Ms. Edginton stood for question.

Motion was made by Director Handeen to approve the Learning Materials Review Reconsideration Policy, as presented.

Motion seconded by Director Krein.
Motion approved, unanimously.

VII. PERSONNEL REPORT (Requiring an approval vote)

Ms. Edginton presented the Directors with the Personnel Report and stood for questions.

Motion was made by Director Krein to approve the Personnel Report, as presented.

Motion seconded by Director Thompson.
Motion approved, unanimously.

VIII. INSTRUCTION AND CURRICULUM.

The Academic Report was presented by Ms. Whelan. The report was also contained in the packet. She spent time during this report to highlight math educational activities and a recent meeting with SDE personnel to discuss this. A number of good ideas were addressed and are being put into place. This includes a book study that is being commenced and partnering with BSU regional specialist math team. Tools are being utilized to find gaps in learning, with monthly progress monitoring, which allows for quick response. A math quarterly webinar is also going to be utilized.

Ms. Whelan stood for questions. Discussion related to use of the tool for finding student learning gaps. Director Shaver also expressed appreciation for the administrative team going out and seeking additional assistance with math instruction and was hopeful that it will make a difference.

IX. PUPIL SERVICES.

No Business Scheduled or Held.

X. INFORMATIONAL/DISCUSSION ITEMS

1. Board Evaluation Discussion

- A. Board Self-Evaluation – The Board engaged in a review and discussion regarding the Board’s Self Evaluation, as completed and as a tool in general.

The completed tool was reviewed section by section.
Discussion included possible surveys to allow the Board to obtain more information.

B. Service Provider Evaluation – The Board engaged in a review and discussion regarding the Service Provider Evaluation as completed, with review of section by section outcomes. Discussion included the initial development of the tool being based from the Service Agreement.

Discussion included other possible tools utilized by other Stride schools. It will be a question to ask at the upcoming summit.

XI. EXECUTIVE SESSION

Motion was made by Director Krein at 8:38 PM for the Board to enter into executive session pursuant to Idaho Code 74-206(1)(b) to consider the evaluation of a public school employee or agent.

Motion seconded by Director Thompson.

Roll Call vote was held with all directors voting in the affirmative.

All Directors, Clerk Groshong and Counsel White attended executive session for the purpose as stated.

Executive Session concluded at 8:50 PM.

XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION

No action was scheduled or taken.

XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.

- The Board would like a discussion on whether they wanted to create a committee to revisit the Board self-evaluation tool and the Service Provider tool. This would involve looking at ISBA’s current Board Self-Evaluation Tool as well as a current copy of the Services Agreement with Stride.
- The Board would like an agenda item regarding the current Board vacancy, with the administration in the meantime reaching out to the school’s parents to see interest in applying.
- The Board would like an agenda item to approve the Executive Director Evaluation.

IV ADJOURNMENT

Motion to adjourn was made by Director Handeen at 8:54 PM, seconded by Director Krein.

Motion approved unanimously.

The meeting was adjourned at 8:54 PM MDT.

Respectfully submitted this 17th day of October 2024.

Mike Groshong, Board Clerk.