

**REGULAR MEETING  
OF THE  
IDAHO VIRTUAL ACADEMY'S  
BOARD OF DIRECTORS**

**Thursday  
September 19, 2024**

**7:00pm (MDT)**

**PRELIMINARY**

- A. CALL TO ORDER**
- B. ESTABLISH QUORUM**

Meeting was called to order and quorum established at 7:02 PM

**C. ROLL CALL**

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)	X	
Position 3	Director Handeen	(7/25)		X
Position 4	Brandon Shippy	(7/26)		X
Position 5	Director Krein	(7/26)	X	

*Positions and Terms pursuant to Policy 103.0*

**Others present at the meeting:**

Kelly Edginton  
Mike Groshong  
Sarah Olivas  
Amy White

**II. COMMUNICATIONS**

**A. PROCEDURAL NOTE:**

**1. MOTION TO APPROVE AGENDA – ACTION ITEM**

Motion was made by Director Krein to approve the Agenda, as posted.

Motion seconded by Director Shaver.  
Motion approved, unanimously.

**B. ORAL COMMUNICATIONS/PUBLIC INPUT:**

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give directions to staff following a presentation.

No member of the public sought to make comment.

**C. INFORMATIONAL PRESENTATION: Director's Report**

Presentation of informational items at the discretion and selection of the Directors.

**1. IDVA 2 + 10 Board Presentation – Sarah Olivas**

Directors have received a written presentation of the school's financial reports as part of the Board Packet for the meeting, addressing the school's financials.

The data for this report encompasses two completed months of the fiscal year with ten months remaining in the fiscal year. Reports included the Summary and IDVA Metrics, FY25 Forecast and Budget, Restricted Funds Report, Balance Sheet and Cash Flow Report.

Current financials, as exhibited on several of the reports are driven by a significant increase in student enrollment at the commencement of the school year. There is a 197 increase in student numbers in the 9 month average. This drives an increase in both revenue and expenses in the range of approximately 1.5 million dollars. The impact in various categories of costs, in dollar and percentage change is detailed in the Prior versus Current Forecast Report and Budget versus Current Forecast Report.

This month there has been a reduction, preliminarily, specifically in middle school enrollment which will be exhibited in next month's reports.

The Budget versus Current Forecast Report demonstrates a removal of Lottery Funds that are now addressed differently in funding after last

year's legislative session.

Review of the Restricted Funds was addressed. As it is early in the year there will be significant changes in these categories in future months.

The largest payment of the school year, the August payment was received. This payment was just over 9 million dollars and is approximately 50% of the funding for the school year. Ms. Olivas detailed pending liabilities and monthly expenses. She addressed the impact of the last payment to K12 in the amount of 1.64 million and her recommendation of a current payment in the amount of 2.4 million which will put the school close to up to date on all payments to K12. This leaves a very positive cash flow, 60 days expenses in the school's accounts and consideration of a positive cash flow balance for the year. There were approximately \$555,000 in August expenses.

Ms. Olivas stood for questions. Questions were addressed relating to student/teacher ratios and the way the report details such. This will be changed in the future so that the figures are accurate.

#### **D. INFORMATIONAL PRESENTATION: Board/Staff Discussions**

Board and staff discuss items of mutual interest.

##### **1. Executive Director Report – Kelly Edginton**

The Executive Director reviewed upcoming calendar items. There are five (5) back to school picnics scheduled for September 27<sup>th</sup>. Ms. Edginton has invited the Directors to attend the event in their region. Ms. Edginton addressed the October 10<sup>th</sup> Teacher Workday, October 11<sup>th</sup> Fall Break and October 17<sup>th</sup> Board Meeting.

The ED noted that the school has been able to provide school supplies and clothing to students who are experiencing homelessness again this fall. The funds are made possible by the school's federal ARP Homeless grant and Title IX grant. The fund must be completely expended by Sept 30 of this year and the school has been working with families to make purchases for school supplies, clothing, and other essential items as allowed by the grant and will have the fund expended by the due date. She shared that families are grateful for the help this fund is providing.

#### **III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)**

All matters listed under the Consent Agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of August 2024 Regular Meeting**
- 2. Approval of August 2024 Monthly Invoices**
- 3. Approval of August 2024 Financial Report**

The Consent Agenda was opened for discussion and inquiry.

A motion was made by Director Thompson to approve the Consent Agenda Items, as presented.

Motion seconded by Director Krein.  
Motion approved, unanimously.

#### **IV. SCHEDULED FOR ACTION**

##### **A. BUSINESS ITEMS (Requiring Approval Vote)**

###### **1. Remove Carrie Freeman from IDVA Bank Accounts – Kelly Edginton**

Ms. Edginton indicated that Ms. Freeman exited her position as the school's Operations Manager. This was a position that she started in January and was a Stride position. She did not enjoy the position. This position will be backfilled, and Ms. Edginton detailed the process and indicated that this issue will be brought before the Board next month.

Ms. Freeman, in her position as Operations Manager was a school bank credit card holder. She needs to be removed from this bank account and authority.

Motion was made by Director Shaver to remove Ms. Freeman from the school's bank credit card.

Motion seconded by Director Krein.  
Motion approved, unanimously.

###### **2. Approval of SY 24-25 Certified Pay Scale – Kelly Edginton**

Ms. Edginton indicated that this was previously discussed by the Board

this past spring and was included in the Board's approved budget. However, the Board needs to formally improve this scale so that it can be submitted to the state in the school's October staffing reports.

Director Shaver acknowledged the Board's prior understanding of and discussion relating to this pay scale, including in the Budgeting process.

Motion made by Director Krein to approve the Certified Pay Scale Schedule, as presented.

Motion seconded by Director Thompson  
Motion approved, unanimously.

### **3. Approval of ISID 24-25 Improvement Plan – Kelly Edginton**

Ms. Edginton explained the need for the alternative school improvement plan and the fact that every alternative school falls in the graduation rate situation whereby they each must approve an Improvement Plan. As with those schools, ISID's plan is based upon graduation rates.

Ms. Edginton indicated that the grad team developed the plan, which had been provided to the Directors, in writing, in the Board's packet.

Ms. Edginton stood for questions.

Motion made by Director Thompson to approve the ISID 2024-2025 Improvement Plan, as presented.

Motion seconded by Director Shaver.  
Motion approved, unanimously.

### **4. Approval of 24-25 Staff Selected Certified Staff State Evaluation Measures – Kelly Edginton**

Ms. Edginton detailed the components of the staff evaluation, including the self-selected measurements at 5%. She presented what each staffing category agreed upon for this consideration. Many of them were two considerations, each at 2.5%. The teachers have formally agreed to the document that is being presented and recommended for Board approval.

Ms. Edginton recommended Board approval of the proposal and stood

for questions.

Motion was made by Director Thompson to approve the 2024-25 school year staff selected certified state evaluation measures, as presented.

Motion seconded by Director Krein.

Motion approved, unanimously.

**V. BUSINESS ITEMS (Scheduled as Informational)**

No Business Scheduled or Held.

**VI. POLICY READINGS (Requiring an Approval Vote)**

**1. Credit Recovery Policy (draft) – Kelly Edginton**

Ms. Edginton presented the draft proposal for the Board’s discussion. She explained the NCAA need for this policy for the school’s reconsideration with NCAA.

NCAA has historically had issues with approval of on-line schools. Stride has worked for years to obtain NCAA approval status. Stride is in this process again and IDVA is part of the process, one of the first going through the re-evaluation process.

The Directors and Ms. Edginton engaged in a detailed discussion regarding provisions of this policy, with the Directors asking for numerous modifications. Ms. Edginton recommended returning this policy for later consideration, with counseling personnel representation present at the meeting to address detailed questions. Ms. Edginton will still have time to submit for NCAA consideration if the Board approves the policy at the next meeting.

Motion was made by Director Thompson to table the Board’s consideration of this policy.

Motion seconded by Director Krein.

Motion approved, unanimously.

**2. IDVA Transcript Revision Policy (draft) – Kelly Edginton**

Ms. Edginton addressed that this policy too is related to the NCAA reconsideration process. It is also related to credit recovery and

some of the language of the policy is directly related.

Upon initial discussion between Ms. Edginton and the Directors it was agreed that this policy should be handled in the same manner as the earlier.

Motion was made by Director Krein to table the Board's consideration of this policy.

Motion was seconded by Director Thompson.  
Motion approved, unanimously.

### **3. General Elementary Grade Level Placement (draft) – Kelly Edginton**

Ms. Edginton explained the background situation of this current year that brings the need for consideration of this policy, students coming to the school with no prior education and/or with age and grade placement issues. There has been a concern regarding students starting school seeking to start at a grade level for which there is no mastery of standards.

The policy will give guidance to the academic team regarding placement, while minimizing gaps in learning and honoring the provisions of Idaho Code regarding mandates for grade and age enrollment requirements.

Ms. Edginton stood for questions. She answered questions regarding examples of how placement would work as well as the school's current existing policy relating to retention and acceleration.

Motion was made by Director Shaver to approve the policy, as presented.

Motion seconded by Director Krein.  
Motion approved, unanimously.

## **VII. PERSONNEL REPORT (Requiring an approval vote)**

### **1. Request to Work Outside the LEA – Kelly Edginton**

Ms. Edginton presented the Directors with an employee's request to engage in employment outside of the LEA. She indicated that she and the supervisor of the employee have both reviewed the request and do not have

concerns of interference with the IDVA job. They each recommend approval of this request.

Ms. Edginton stood for questions.

Motion was made by Director Thompson to approve the employee's request to work outside of the LEA, as presented.

Motion seconded by Director Shaver.  
Motion approved, unanimously.

**VIII. INSTRUCTION AND CURRICULUM.**

No Business Scheduled or Held.

**IX. PUPIL SERVICES.**

No Business Scheduled or Held.

**X. INFORMATIONAL/DISCUSSION ITEMS**

1. Board Self-Evaluation Discussion

The Directors addressed the existence of the compiled Self-Evaluation and a desire to do this process earlier next year, prior to the annual meeting, to allow for discussion in person during the annual meeting. This has been done in the past and was not able to be done this year with late responses.

Directors indicated a desire to review this when more Directors were present. It is understood that the two other evaluation tools – Service Provider and Executive Director – are to be on the Board's agenda for next month and the Board would like to address discussion of this evaluation at that same time.

**XI. EXECUTIVE SESSION**

No Business Scheduled or Held.

**XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION**

No Business Scheduled or Held.

**XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.**

Directors addressed the possible upcoming situation of a vacancy on the Board and the need to discuss opening the process next month if the Board receives and accepts a resignation during the next board's meeting.

Director Krein would like such discussion to include emphasis on recruitment of a possible member of the Board who has experience as a parent or learning coach with the school.

**IV ADJOURNMENT**

Motion to adjourn was made by Director Krein at 8:10 PM, seconded by Director Thompson.

Motion approved unanimously.

The meeting was adjourned at 8:10 PM MDT.

Respectfully submitted this \_\_19th\_\_<sup>th</sup> day of \_\_September\_\_ 2024.

Mike Groshong, Board Clerk.